

**CITY OF NEW HAVEN CIVIL SERVICE BOARD  
MINUTES OF MEETING - November 2025 Regular Meeting**

November 19, 2025

Present	Also Present
<ul style="list-style-type: none"> <li>• Commissioner Wendy Mongillo</li> <li>• Commissioner Dennis Daniels</li> <li>• Commissioner Christopher Mordecai</li> <li>• Commissioner Carmen Rodriguez</li> <li>• Susan Baldwin Personnel Director</li> </ul>	<ul style="list-style-type: none"> <li>• Assistant Corporation Counsel Att. John Leonard</li> <li>• Brett Buchheit, Esq.</li> <li>• Members of the public</li> </ul>
<b>Absent</b>	
<ul style="list-style-type: none"> <li>• Commissioner Anne Massaro</li> </ul>	

Meeting opened at 12:36 pm

**#1 Candidate Removals from Eligibility List**

The Board was given the opportunity to view all candidate removals virtually on screen before deliberation or voting. Guests were placed in the virtual waiting room. After reviewing, guests were brought back to the meeting.

Ms. Baldwin presented the following names for removal from the Eligibility Lists.

A. CS List #22-68CR Police Officer Entry Level

Original Certification	Rank	Last Name	First Name
09/17/25	29	Arnold	D'Andre
09/17/25	55	Devlin	Kyle
09/17/25	43	Grannum	Jordan
09/17/25	4	Grzebisz	Derek
09/17/25	13	Hornbeck	Wade
09/17/25	6	Leon	Alex
09/17/25	40	Mohs	Bryan
09/17/25	32	Montes De Oca	Enrique

Commissioner Daniels motioned to approve these names as presented to be removed from the Eligibility List CS List #22-68CR Police Officer Entry Level. Seconded by Commissioner Rodriguez. Votes taken: all yeas; none opposed.

B. CS List #24-09CR Police Officer Lateral

Rank	Last Name	First Name
1	Burdick	Christian

Commissioner Rodriguez motioned to approve the name as presented to be removed from the Eligibility List CS List #24-09CR Police Officer Lateral. Seconded by Commissioner Mordecai. Votes taken: all yeas; none opposed.

C. CS List #25-42C Police Records Clerk

Rank	Last Name	First Name
13	Butler	Jamisah

Commissioner Mordecai motioned to approve the name as presented to be removed from the Eligibility List CS List #25-42C Police Records Clerk. Seconded by Commissioner Daniels. Votes taken: all yeas; none opposed.

**#II Eligibility Lists**

The Board was given the opportunity to view the list virtually on screen before deliberation or voting. Guests were placed in the virtual waiting room. After reviewing, guests were brought back to the meeting.

A. Eligibility List #25-57 Crime Analyst Supervisor

Commissioner Daniels motioned to approve Eligibility List #25-57 Crime Analyst Supervisor for an initial period of one year. Seconded by Commissioner Rodriguez. Votes taken: all yeas; none opposed.

B. Eligibility List #25-58 Tax Collections Analyst

Commissioner Mordecai motioned to approve Eligibility List #25-58 Tax Collections Analyst. Seconded by Commissioner Daniels, who confirms that it will be for an initial period of one year. Votes taken: all yeas; none opposed.

**#III List Amendments/Corrections/Extensions/Expirations**

A. Eligibility List #22-55C Project Manager

Commissioner Mordecai motioned to accept the Eligibility List #22-55C Project Manager, corrections. Seconded by Commissioner Rodriguez. Votes taken: all yeas; none opposed.

**#IV Previously Tabled: Candidate Eligibility**

The previously tabled item was taken from the table for discussion in today's meeting.

Commissioner Mongillo noted that the candidates, T. Carney and D. Meade, have tested, and their scores will be tallied in due course. Brett Buchheit, Esq., representing candidate Timothy Carney, requested clarification on whether the matter involving Captain Carney was being dismissed or if his test would be graded. Commissioner Mongillo clarified that both candidates would have their tests graded.

**#V Temporary-Pending-Testing Update**

Ms. Baldwin confirmed that the certified eligibility list for the #25-57 Crime Analyst Supervisor position is expected to satisfy the department's needs. This follows the approval of temporary pending testing for this title during the last regular meeting. The examination has since been given and the eligibility list certified, allowing all temporary pending testing placements to be made. Subsequently, the exam results will be shared with the police department, granting them the opportunity to offer the temporary pending test candidate a permanent appointment to the title. Ms. Baldwin noted that this is currently the only title in a temporary pending test category.

**#VI Board Correspondence**

No further board correspondence.

**#VII Corporation Counsel Update**

No further update.

**#VIII Meeting Minutes**

Commissioner Mordecai motioned to accept the meeting minutes for the October 22nd, 2025, Regular Meeting and the November 4th, 2025, Special Meeting. Seconded by Commissioner Daniels. Votes taken: all yeas; none opposed.

**XI Other Business**

- A. Next Regular Meeting: December 17, 2025
- B. Tentative 2026 Meeting Schedule. Commissioner Mongillo indicates that they were all given their tentative 2026 schedule, which outlines the meetings for the upcoming year. Ms. Baldwin states that the schedule could be decided today or at the next meeting. Commissioner Mongillo confirms that the meeting schedule will be decided upon at the next meeting, which is agreed upon by Commissioner Daniels.

There being no further business to conduct, Commissioner Daniels motioned to adjourn the meeting. Seconded by Commissioner Rodriguez. Meeting adjourned at 1:01 pm.

Susan Baldwin  
Personnel Director

**NOTE:** For the purpose of compliance with the Freedom of Information Act, these minutes are made available for review subject to later review, revision and approval by the Civil Service Board.

Civil Service Board Approval Date: \_\_\_\_\_

*Susan Bald* 12/17/25