CAREERS

WHY THE JOBS ARE FREE WORKSHOP

CITY OF NEW HAVEN Social Services

NH Op-C
New Haven Opportunity Center

Publisher of "Careers" since 1996

"WHAT WE BELIEVE
AND HOW WE BEHAVE
DETERMINES
WHAT WE BECOME!"

- Individual Assessments
- Plans of Service
- Financial Workshops/
  One on one counseling
- Individual Employment &
  Career Counseling
- Educational Guidance
- Support Services:
  Referral to Other Agencies

By appointment ONLY
- Please call to schedule
Phone (203) 946-8523
Fax (203) 946-7269

* Services on case per case basis for
New Haven residents

MANAGING YOUR CREDIT

June 27, 2019
3:00 - 4:30 pm

At the
NEW HAVEN FINANCIAL EMPOWERMENT CENTER
316 Dixwell Avenue, New Haven, CT

PRE-REGISTER!
by visiting our website:
www.newhavenfinancialempowerment.com
or by calling:
(203) 946 - 8523
by email:
hhoc@newhavencnty.gov

New Haven VITA Coalition Post-Season Tax Filing Assistance
By appointment – email: vita@newhavencnty.gov or call
Social Services (203) 946-8523
Current year - past years – amendments – basic returns for lower-income filers
HELPFUL NUMBERS

Connecticut Department of Housing: 211*31

DSS Community Options Unit 1 (800) 445-5394 (in home skilled nursing assistance)

Catholic Family Services (203) 787-2207 501 Lombard Street, New Haven, CT 06513

Community Action Agency of New Haven (203) 387-7700 419 Whalley Avenue, New Haven, CT 06511

Community Action Agency of New Haven (Energy Assistance) (203) 285-8018

DORS Connect-ability 1- (866) 844-1903 (employment related services for disabled)

Get Connected New Haven - a 211 resource designed for use by New Haven residents www.getconnectednewhaven.com

InforLine 211 information regarding a variety of statewide community services

Statewide Legal Services 1- (800) 453-3320 New Haven Legal Assistance (203) 946-4811


New Client Information Line 1-855 - 626 - 6632
50 Humphrey Street, New Haven, CT 06511
Office hours 8:00 A.M. - 4:00 P.M. Monday through Friday
Apply online or by phone

Fair Haven Community Health Center (203) 777-7411, 374 Grand Avenue, New Haven, CT 06513

Cornell Scott Hill Health Center (203) 503-3000

Mental Health Services 913 State Street, New Haven, CT 06511 (203) 503-3000
Hispanic Clinic (203) 974-5800

CHOICES (Medicare & Insurance) 1 (800) 994-9422

Social Security Administration: (SSI, disability, retirement and Medicare Benefits)
Federal Building (866) 331-5281 150 Court Street 4th Floor
New Haven, CT 06510

SAGA/Husky D Health Insurance
Client Assistance Center if you would like to find out which providers participate in Medicaid LI A in your area call 866 409-8430 or visit the web www.ctdssmap.com.

Dental Call the Connecticut Dental Health Partnership 1(866) 420-2924 for help.
Pharmacy 1(866) 409-8430
Transportation 1(855)478-7350 Veyo

Substance abuse treatment 1 (800) 606-3677 Some services that are not covered by Medicaid may be covered by the Department of Mental Health and Addiction Services.

Social Services City of New Haven (203) 946-8523 at the New Haven Opportunity Center, 316 Dixwell Avenue. Services for New Haven residents – confidential individuals assessments, plans of service, access to transportation resources, career counseling, community referrals

New Haven Financial Empowerment Center (203) 946 – 8523 at the New Haven Opportunity Center, 316 Dixwell Avenue. Free services for New Haven residents – confidential financial counseling by certified financial counselors. One-on-one or via group workshops

The City of New Haven does not discriminate on the basis of disability in admission to, access to, or operations of programs, services, or activities. Individuals who need an accommodation, publications in alternate formats or who need auxiliary aids for effective communication in programs and services of the City of New Haven can make such requests by calling (203) 946-7833 or TTY/TT (203) 946-8582.
Job postings, community resources, information on free services, health pointers, and much more! Check out our Weekly CAREERS Publication.

Welcome to The City of New Haven

Find “Careers” on the city website as a PDF. Go to: www.newhavenct.gov scroll down under the “News You Can Use” Sections.

Check out the great new city website – redesigned for easier access and use.
DISCOVER. CONNECT. SUCCEED.

GetConnectedNewHaven.Com

Get Connected New Haven is a comprehensive database of services for New Haven residents.

BASIC NEEDS  EMPLOYMENT  FOOD  HEALTH CARE  HOUSING  MORE
New Haven City Transformation Plan

What is the City Transformation Plan?
In Fall 2014, 67 organizations came together with city agencies and other community partners to apply for designation as a federal Promise Zone. From this work, Mayor Toni Harp asked the city to design a five-year New Haven City Transformation Plan (CTP). In Spring 2015, we learned that our bid for the Promise Zone designation was not successful, although we were one of the top 10 finalists in the nation.

We proceeded with the CTP and many additional organizations signed on to a broader effort, committing to:

- Create new partnerships for innovative solutions to social issues
- Use data to be accountable to New Haven communities
- Emphasize equity in all our work

What is the New Haven Promise Zone?
The City is applying again to consider part of New Haven as a federal Promise Zone. New Haven, like many cities, has been marked by inequality and segregation. Certain neighborhoods have been stuck in poverty, with few opportunities and resources for residents. Too few of the benefits of economic development have actually reached the city’s poorer neighborhoods.

Having these neighborhoods become a Promise Zone helps us address these issues all together. While the City Transformation Plan aims to make improvements for the whole city, it will specifically target areas with lower incomes, where conditions make it very difficult for individuals, families, and neighborhoods to thrive. It also identifies “opportunity groups” that have previously been underserved or left behind. Examples include focused work to improve educational achievement for youth of color, health needs for young mothers, or job training in neighborhoods with high unemployment.

Get Involved!
It’s important that city residents get involved in making sure this plan works for you!

- Check out the plan web site at [http://www.transformnewhaven.org/](http://www.transformnewhaven.org/) to monitor the work and connect to specific opportunities
- Contact your Alder to get involved
- Attend your monthly Community Management Team meetings

new haven
City Transformation Plan
Where everyone can succeed.
New Haven City Transformation Plan in Your Neighborhood

The City of New Haven is seeking help from the federal government for several neighborhoods to become a Promise Zone, as part of the City Transformation Plan. Here’s how this will impact your neighborhood, and how you can get involved.

<table>
<thead>
<tr>
<th>Sector</th>
<th>Our vision for the Promise Zone</th>
<th>Impact in your neighborhood by 2020</th>
</tr>
</thead>
</table>
| Job creation & workforce development        | All Promise Zone residents have the job training, basic skills, and access to services that they need to succeed in living wage employment and achieve financial stability.                                                                                                                                                                                                                                                                                                                                                                           | Establish a pipeline to train, track, and place residents into good jobs  
• Broker agreements with new and existing businesses to employ local residents and provide customized training for new jobs  
• Increase access to adult literacy & basic skills programs  
• Support local small businesses and creation of new businesses  
• Revitalize neighborhood commercial corridors  
• Connect new large businesses with the jobs pipeline  
• Increase large-scale economic activity, but ensure benefits to Promise Zone neighborhoods                                                                                          |
| Economic activity                           | All residents benefit from sustained economic growth and a thriving local economy, and all neighborhoods have vibrant centers of commerce, jobs, and community cohesion.                                                                                                                                                                                                                                                                                                                                                                                          | Increase access to quality early education, including new Head Start slots  
• Support parents and families with the specific services they need  
• Improve literacy and social-emotional learning in NHPS and afterschool programs  
• Build Student Success Plans for all students                                                                                                                                                                                                                                                                                                                                                                               |
| Education & youth development               | All New Haven children, birth through age 8, will be healthy, safe, thriving in nurturing families, and prepared to be successful, lifelong learners. All youth will be at grade level in reading and math, complete an education that prepares them for success in college and career, and grow up supported by caring adults.                                                                                                                                                                                                                                                          | Help residents successfully return from prison to their community  
• Enroll residents in local leadership development programs  
• Expand YouthStat to support more at-risk youth  
• Increase trust between communities and police through community policing                                                                                                                                                                                                                                                                                                                                                       |
| Crime & neighborhood safety                 | All neighborhoods will be safe, cohesive, free of violent crime, and capable of supporting their residents' success.                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Develop asthma action plans for students and remove asthma triggers from homes  
• Improve screening for mental health needs at all community providers and increase training in mental health first aid and in dealing with trauma  
• Increase access to healthy food through schools, community markets, and gardens to ensure no families are without food  
• Develop a database of local care providers so that residents more easily get the referrals they need                                                                                                                                                                                                                                                                                                                    |
| Health                                      | All residents will breathe freely, have enough to eat, and be able to access quality wraparound care and support to be physically, mentally, and emotionally well.                                                                                                                                                                                                                                                                                                                                                                                                   | Redevelop and renovate Housing Authority units paired with a construction workforce pipeline  
• Develop new affordable housing for families and elderly residents  
• Expand access to housing for homeless and at-risk residents  
• Improve physical conditions of neighborhoods, including sidewalks, safe streets, transportation, and options for residents to bike, walk, and exercise                                                                                                                                                                                                                                                                                        |
| Housing & neighborhood infrastructure       | All residents have access to quality housing, infrastructure, and neighborhood spaces that promote community cohesiveness and are affordable.                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
How to Update Your W-4 Payroll Withholding with Your Employer to Change Your Refund

The following is presented for informational purposes and is not intended as tax or legal advice. MoneyManagement International.

The new tax bill that took effect for the 2018 tax year made significant changes to the tax code. As a result, some Americans are getting a smaller tax refund than in previous years, and others are owing money when they expected to get money back.

A smaller refund doesn't necessarily mean you paid more in taxes for the year. You could actually pay less income tax and wind up with a smaller refund depending on how much money is withheld from your paychecks throughout the year. However, it can still be disappointing if you were planning on a large refund. If you'd like to change your refund for next year, you may want to update your Form W-4s with your employers.

What is the Form W-4?

Form W-4 is the tax form that you submit when you start a new job as an employee. You can update it at any time by giving your employer a new Form W-4. Employers use your Form W-4 and income to help determine how much money to withhold from your paychecks and send to the IRS. If you want a larger refund, you may want to claim fewer allowances or ask your employer to withhold more money from each paycheck. If you want a smaller refund, you may want to claim more allowances and make sure you aren't having additional money withheld.

The IRS has a withholding calculator you can use to check your withholdings. It doesn't work for every situation, but it's a great resource if you're looking for help while updating or filling out a new Form W-4.

Reviewing and updating your Form W-4s

The part of the Form W-4 that you fill out only takes up a third of a page, and most of that is just your name, address, and Social Security number. However, filling out the Form W-4 can still be confusing, especially if you have more than one job or both you and your spouse work.

There are seven boxes that you'll want to review when filling out a Form W-4. A few of these (boxes one, two, and four) are for your identifying and contact information and should be easy to understand and fill out.

Box three asks if you're single, married, or married and file your tax return with the married filing single status. Your filling status can impact your tax situation, so marking the correct box is important.

After boxes one through four, skip ahead to box seven, which asks if you're exempt from withholdings.

Some employees don't need to have any money taken out of their paychecks because they know they won't owe any federal income tax by the end of the year. These employees can write "exempt" in box seven and then skip boxes five and six.

To qualify as exempt you need to meet two criteria:

1. You didn't have any federal income tax liability last year, and all the federal income tax you paid was refunded when you filed your tax return.

2. You don't expect to owe any federal income tax this year.

For example, if you're single and no one else can claim you as a dependent, you won't owe any federal income tax if you make less than $12,000 – the standard deduction for a single taxpayer.

If you're not exempt, go back to boxes five and six.

Box five may be the most important, and most confusing, on the Form W-4 – it's where you'll put your number of allowances.

Allowances correspond with situations when you're eligible for tax credits or deductions.

Each allowance you claim will lead your employer to take less money out of your paycheck.

A single taxpayer who doesn't qualify for any tax credits will only claim one allowance.

Claiming more allowances could lead to a smaller refund (or owing more money) when you file your tax return.

There are two worksheets on page three of the Form W-4 that you can work through to determine how many allowances to claim.

If you have more than one job or both you and your spouse work, then you'll need to fill out a Form W-4 for each your employers. You should use the two-earners/multiple jobs worksheet on page four to figure out your total number of allowances.

Claim all your allowances on the Form W-4 for your highest-paying job, or the highest-paying job between you and your spouse. Claim zero allowances on all the other Form W-4s.

Box six allows you to have a specific amount of money withheld from each paycheck. You may want to do this if you have other forms of income, such as contract work, dividends, or long-term capital gains that you receive without any money being withheld. If you don't withhold enough and owe $1,000 or more when you file your tax return, you may have to also pay a penalty and interest. So, it could be a good idea to have money withheld from your paychecks. Alternatively, you could make estimated tax payments throughout the year.

IRS Withholding Calculator


The IRS encourages everyone to use the Withholding Calculator to perform a quick “paycheck checkup.” This is even more important following the recent changes to the tax law for 2018 and beyond. The Calculator helps you identify your tax withholding to make sure you have the right amount of tax withheld from your paycheck at work.

There are several reasons to check your withholding:

Checking your withholding can help protect against having too little tax withheld and facing an unexpected tax bill or penalty at tax time next year. At the same time, with the average refund topping $2,800, you may prefer to have less tax withheld up front and receive more in your paychecks.

If you are an employee, the Withholding Calculator helps you determine whether you need to give your employer a new Form W-4, Employee’s Withholding Allowance Certificate. You can use your results from the Calculator to help fill out the form and adjust your income tax withholding. If you receive pension income, you can use the results from the calculator to complete a Form W-4P and give it to your payer.

Plan Ahead: Tips For Using This Program:

The Calculator will ask you to estimate values of your 2019 income, the number of children you will claim for the Child Tax Credit and Earned Income Tax Credit, and other items that will affect your 2019 taxes. This process will take a few minutes. Gather your most recent pay stubs. Have your most recent income tax return handy; a copy of your completed Form 1040 will help you estimate your 2019 income and other characteristics and speed the process.

Keep in mind that the Calculator’s results will only be as accurate as the information you provide. If your circumstances change during the year, come back to this Calculator to make sure that your withholding is still correct. The Withholding Calculator does not ask you to provide sensitive personally-identifiable information like your name, Social Security number, address or bank account numbers. The IRS does not save or record the information you enter on theCalculator.

IMPORTANT NOTE: This Withholding Calculator works for most taxpayers. People with more complex tax situations should use the instructions in Publication 505, Tax Withholding and Estimated Tax. This includes taxpayers who owe self-employment tax, alternative minimum tax, the tax on unearned income of dependents or certain other taxes, people with long-term capital gains or qualified dividends, and taxpayers who have taxable social security benefits. (The calculator won’t determine the taxable portion of your social security benefits, but if you estimate the taxable amount (e.g., using the worksheet in the Form 1040 instructions), you can enter that into the calculator as other nonwage income so that the calculator can take it into account.) To use the calculator, go to the web address above.
Camp Easy Breezy

Swim
Visit the zoo
Make new friends

And much more!
June 24th – August 2nd

Why Send Your Child to Camp Easy Breezy?

**Better Health**
Children who go to an asthma camp have better asthma control. They are less likely to go to the emergency department or to be hospitalized for their asthma. They also miss less days of school from asthma.

**Peer Support**
Campers feel less different when they make friends with other children who have asthma. Siblings, who go to Camp Easy Breezy, learn how to help their brother or sister to better control their asthma.

**Educational Activities**
Weekly asthma education is provided. Campers learn how to manage their asthma through fun games and activities. They also learn special ways to breathe during an asthma attack. Campers also do ‘traditional’ camp activities like arts and crafts. They go swimming and go on field trips, too.

**Less Worry**
A registered nurse (RN) is on-site from 9:00 a.m. to 3:00 p.m., including field trips. Camp Easy Breezy is the only City of New Haven camp with a nurse. The nurse makes sure campers take their medications correctly and when needed.

Frequently Asked Questions

Q. What is Camp Easy Breezy?
   A. Camp Easy Breezy is a summer camp designed just for kids with asthma.

Q. How old are campers?
   A. Campers are between the ages of 5 and 10.

Q. Can siblings attend Camp Easy Breezy?
   A. Yes. Brothers and sisters are welcome, too.

Q. Is there medical staff on-site?
   A. Yes. A registered nurse (RN) is always with campers, including on field trips.

Q. How much does Camp Easy Breezy cost?
   A. The Camp costs $300 for the full six-week session. Financial aid is available.

How to Sign-Up

1. Have your child’s doctor fill out an Asthma Action Plan, Medication Authorization Form and Health Examination Form.

2. Fill out the camp application.

3. Bring the completed application, medical forms, and a copy of your child’s birth certificate to the Parks Department.

4. Payment is due at the time of registration.

5. For more information, call the Health Department at (203) 946-8351.

FINANCIAL AID IS AVAILABLE
HELP US SPREAD THE WORD ABOUT FREE SUMMER MEALS IN NEW HAVEN and HAMDEN CT!

Saturday, June 22, 2019
9:00 AM to 1:00 PM

Join us for an energizing day and be part of the summer fun!

Why?
Fight childhood hunger in the summer by raising awareness of the free nutritious meals and snacks available for kids 18 years of age and younger all summer long.

How? Help Us Pound the Pavement!
Join End Hunger Connecticut!, New Haven and Hamden Public Schools, Connecticut Food Bank, United Way and other community partners to distribute information and help to raise awareness of free Summer Meals available throughout the summer.

Where? Lincoln-Bassett Park (corner of Shelton Avenue and Ivy Street) New Haven, CT
Blitz Day Volunteers will be provided with tote bags and all the materials necessary to get the word out about Summer Meals in New Haven and Hamden 2019!*

Register for a Blitz at: https://www.surveymonkey.com/r/JWL7559

childnutrition@endhungerct.org @CTSummerMeals @CTSummerMeals @SummermealsCT

Live United United Way
Connecticut Food Bank
New Haven Public Schools

‘Certificates of Participation available for volunteers – it’s a fun and meaningful way for High School Seniors to get service hours!’
Tax season is coming – remember, if you are of lower-income you can use a VITA free tax preparation site. Call 2-1-1 for locations.

Are you prepared to get your tax refund quickly directly deposited into your savings or into your checking account? Act now! Check out the really low fee accounts:

BankOn New Haven connects residents with safe and affordable accounts that have very low fees and no overdraft fees. For more information contact Samantha Savvadou at:
(203) 906 – 8804
ssavvadou@cahs.org

You Can Make the Change - contact us!
(203) 946-8523 or NHFEC@newhaventct.gov

You CAN
NHFEC
Save for your future
Tackle debt
Improve credit
Have security

The sky’s the limit when you take charge of your financial future with free services of the New Haven Financial Empowerment Center

After meeting with NHFEC counselor Stacy Downer, Julia developed a manageable budget then worked with her landlord to avoid eviction – developing a plan to get back on track in meeting her monthly rent and utility obligations

LEARN WAYS TO TRIM COSTS
With the help of certified financial counselors, you’ll find out about free services like the VITA Free Tax Preparation Clinics for moderate-income families & save on paid income tax preparer fees.

Councilor Cynthia Brown-McLaurin
Receiving State Benefits? What you should know about:
Reporting Changes

Changes which affect your program eligibility must be reported to the Department of Social Services within 10 days. You can report these changes to your worker by telephone, fax or you can mail verification to your worker explaining these changes.

Be sure to include your name, client ID number and the name of your worker on all correspondence. Your worker may ask you to send in verifications of these changes. When in doubt about reporting a change, contact your worker.

Examples of changes you should report are:

Changes in income

- You start employment
- You change employers
- You end employment
- You start to receive unemployment compensation
- Your unemployment compensation ends
- You start to receive social security
- You start to receive child support payments
- Any other changes in income over $100.00 per month

Changes in living arrangements

- Someone moves into your household
- Someone moves out of your household
- You move
- You get married
- You get divorced
- You become pregnant
- You give birth
- You enter a drug treatment program, rehabilitation facility or hospital for over 30 days

Other changes

- You receive an inheritance
- You receive a lawsuit settlement
- You open or close a bank account
- You buy or register a motor vehicle
- You enroll in school, change schools, quit or graduate

The new customer phone line:

1 – 855 – 626 – 6632
DO YOU KNOW IF YOU COUNT?

The unemployment rate for the City of New Haven is reported at only 3.7%.
The State of Connecticut Department of Labor using the following definitions determines that figure:

LABOR FORCE CONCEPTS (as reprinted from DOL, Office of Research)

The civilian labor force comprises all state residents age 16 years and older classified as employed or unemployed in accordance with criteria described below. Excluded are members of the military and persons in institutions (correctional and mental health, for example).

The employed are all persons who did any work as paid employees or in their own business during the survey week, or who have worked 15 hours or more as unpaid workers in an enterprise operated by a family member. Persons temporarily absent from a job because of illness, bad weather, strike or for personal reasons are also counted as employed whether they were paid by their employer or were seeking other jobs.

The unemployed are all persons who did not work, but were available for work during the survey week (except for temporary illness) and made specific efforts to find a job in the prior four weeks. Persons waiting to be recalled to a job from which they had been laid off need not be looking for work to be classified as unemployed.

The unemployment rate represents the number unemployed as a percent of the civilian labor force.

With the exception of those persons temporarily absent from a job or waiting to be recalled to one, persons with no job and who are not actively looking for one are counted as “not in the labor force”.

Over the course of a year, the size of the labor force and levels of employment undergo fluctuations due to such seasonal events as changes in weather, reduced or expanded production, harvests, major holidays and closing of schools. Because these seasonal events follow a regular pattern each year, their influence on statistical trends can be eliminated by adjusting the monthly statistics. Seasonal Adjustment makes it easier to observe cyclical and other non-seasonal developments.

The state Job Service is where you would traditionally receive help in seeking out employers who are hiring and receive other services to help prepare for the job market.

MAKE SURE YOU COUNT!

Go and get registered with the State of Connecticut Department of Labor 37 Marne Street as a Job Seeker.
Keep in monthly contact- stay included in the unemployment rate. *(DOL February ’19 – only 3,198 people in New Haven without a job)

As of May 1, 2019
Minimum Wage is $10.10 in Connecticut

City Social Services

Justice of the Peace

Free services to active recipients of DSS benefits – by appointment
Notarize documents  Marriages
Call (203) 946 – 8523
For an appointment
CITY OF NEW HAVEN
DEPARTMENT OF HUMAN RESOURCES
200 ORANGE STREET, NEW HAVEN, CT 06510
www.newhavenct.gov

POSTED: JUNE 17, 2019
REMOVAL DATE: JUNE 28, 2019

POSITION: ACCOUNT CLERK III, PART TIME
(M-1099) (NOT TESTED)

DEPARTMENT: HEALTH DEPARTMENT

SALARY: $19 PER HOUR

HOURS: up to 19 HOURS PER WEEK (PART TIME)

FUNDING: SPECIAL FUNDS

CONTINUED EMPLOYMENT CONTINGENT UPON AVAILABILITY OF FUTURE FUNDING

NATURE OF WORK:
This is PART TIME, responsible bookkeeping and record keeping work of complexity and variety in the maintenance of financial records for a large City department. Work usually follows established and standardized procedures and requires speed and accuracy in order to meet deadlines. Employee may be called upon to make decisions based on experience and knowledge of the department’s needs.

MINIMUM REQUIREMENTS:
Graduation from high school including or supplemented by courses in bookkeeping and office management, and 5 years experience in bookkeeping work or any equivalent combination of training and experience which provides the knowledge, abilities and skills as stated in the job description, including but not limited to: Knowledge of bookkeeping principles and practices as applied to accounting transactions, Understanding of general budgeting principles, practices and methods, Understanding of basic governmental accounting methods and principles, Understanding of modern office methods and procedures and of the use of and care of standard office and billing equipment, Ability to maintain complex financial records and to prepare clerical and financial reports and statements.

Employment is contingent upon the successful completion of: (1) a background check, and (2) a drug screening.

Part Time Position: A person in this Part Time Position is not eligible to receive medical benefits, vacation pay, sick pay, holiday pay, union membership or union contractual benefits. The period of part time employment will not be construed in any way to mean probationary employment.

TO APPLY:
1) Go to https://newhavenct manned-service.com
2) Click on Employment Opportunities and follow all instructions provided. You will need a valid, working email address to apply.

APPLICATIONS FOR THIS POSITION ONLY ACCEPTED ON-LINE at https://newhavenct manned-service.com. Internet access is available to applicants without computers or internet service at the following location: Dept. of Human Resources, 200 Orange St. Room #102 New Haven, CT 06510 Mon- Fri 9:00 am - 4:30 pm and at all branches of the New Haven Free Public Libraries.

Please note that our method of communication with applicants is by email. In the application process, please provide us with a valid email address, and ensure that you monitor your email for correspondence from our department.

CITY OF NEW HAVEN
DEPARTMENT OF HUMAN RESOURCES
200 ORANGE STREET, NEW HAVEN, CT 06510
www.newhavenct.gov

POSTED: JUNE 17, 2019
REMOVAL DATE: JUNE 28, 2019

POSITION: BODY WORN CAMERA TECHNICAL ASSISTANT
(M-6483) (TESTED)

DEPARTMENT: POLICE SERVICES

SALARY: (RANGE 12) MINIMUM: $46,787 ANNUALIZED

HOURS: 40 HOURS PER WEEK

FUNDING: GENERAL FUNDS

NATURE OF WORK:
This is a highly responsible and specialized clerical position within the Department of Police Service. Work involves the performance of duties which require attention to detail and accuracy in filing and recording information, both digital and manual. Work is performed independently under sworn supervision. Work can entail the acquisition and processing of material, maintenance and database management. Performance is reviewed by the Unit Supervisor, based on ability to maintain accurate records, resolve problems and communicate clearly with others, and is reviewed through observation, conferences, and reports. There is extensive communication with other city departments and with police officers utilizing body worn cameras, computers, and smart phones. This work may be interchangeable with other aspects and duties of other members assigned to this team.

MINIMUM REQUIREMENTS:
Graduation from a standard high school and 2 -5 years' experience with a variety of related computer software programs or any equivalent combination of training and experience, which provides the following knowledge, skills and abilities: Some knowledge of video camera and related audio-visual equipment, Some knowledge of computer equipment and software used to store video files, Ability to learn operational procedures, Ability to perform tasks consistent with learned procedures, Ability to communicate calmly, effectively, and courteously with personnel within the law enforcement profession and others, Ability to write clearly and legibly, Ability to carry out oral and written instructions correctly, Ability to type and file information accurately, Ability to check and be responsible for own work, Ability to keep all matters confidential, Ability to learn software specific to assignment, Ability to use department radio communication system.

Employment is contingent upon the successful completion of: (1) a background check, (2) a physical examination, including drug screening, and (3) a 120 day probationary period.

This position is included in a collective bargaining agreement with Local 884, American Federation of State, County and Municipal Employees.

TO APPLY:
1) Go to https://newhavenct manned-service.com
2) Click on Employment Opportunities and follow all instructions provided. You will need a valid, working email address to apply.

APPLICATIONS FOR THIS POSITION ONLY ACCEPTED ON-LINE at https://newhavenct manned-service.com. Internet access is available to applicants without computers or internet service at the following location: Dept. of Human Resources, 200 Orange St. Room #102 New Haven, CT 06510 Mon- Fri 9:00 am - 4:30 pm and at all branches of the New Haven Free Public Libraries.

Please note that only method of communication with applicants for this position will be by email. You must provide valid, working email address and you will need to monitor your email for correspondence from the New Haven Human Resources Department.

AN EQUAL OPPORTUNITY EMPLOYER MED

Immigration Reform and Control Act of 1986 require the hiring of only American Citizens and aliens who are authorized to work in the United States. Please post this announcement in a conspicuous area on the Department Bulletin Board.
POSITION: PENSION ADMINISTRATOR (M-5286) (TESTED)

DEPARTMENT: FINANCE

SALARY: (RANGE 10:) MINIMUM: $63,981 ANNUALIZED

HOURS: 35 HOURS PER WEEK

FUNDING: GENERAL FUNDS

NATURE OF WORK:
This is responsible professional supervisory work associated with the management and processing of city employees' retirement benefits. Work involves supervision of a moderate sized staff who are involved in providing counseling, auditing, and administration of the City's pension program. Work is performed under general direction by the City Controller, but the employee exercises considerable professional judgement in actual administration of the pension program.

MINIMUM REQUIREMENTS:
Graduation from an accredited college or university with major course work in public or business administration or a related field, and 3 to 5 years' experience in the administration of the employee pensions or fringe benefits, and 3 to 5 years experience in a responsible supervisory capacity, or any equivalent combination of training and experience which provides the following knowledge, abilities, and skills as stated in the job description, including but not limited to:

- Thorough knowledge of the regulations, policies, and procedures relating to the administration of retirement programs.
- Considerable knowledge of supervisory principles, techniques, and methods.
- Considerable knowledge of employee fringe benefits and retirement programs.
- Ability to explain various regulations to department heads and agencies.
- Ability to review and audit pension records accurately.
- Ability to establish and maintain effective working relationships with departments and agencies.
- Ability to schedule, assign, and review work of subordinate and division personnel.
- Ability to develop and install standard and special working procedures and forms.
- Ability to prepare reports for Retirement Board hearings.

Employment is contingent upon the successful completion of: (1) a background check, (2) a physical examination, including drug-screening, and (3) a 90-day probationary period.

This position is included in a collective bargaining agreement with Local 3144, American Federation of State, County and Municipal Employees.

TO APPLY:
2) Click on Employment Opportunities and follow all instructions provided. You will need a valid, working email address to apply.


Internet access is available to applicants without computer or internet service at the following location: Dept of Human Resources 200 Orange St. Room #102 New Haven, CT 06510 Mon-Fri 9:00 am - 4:30 pm and at all branches of the New Haven Free Public Libraries.

Please note that our method of communication with applicants is by email. In the application process, please provide us with a valid email address, and ensure that you monitor your email for correspondence from our department.

AN EQUAL OPPORTUNITY EMPLOYER M/F/D

Immigration Reform and Control Act of 1986 require the hiring of only American Citizens and aliens who are authorized to work in the United States. Please post this announcement in a conspicuous area on the Department Bulletin Board.

POSITION: POLICE MECHANIC (M-6453) (TESTED)

DEPARTMENT: POLICE SERVICES

SALARY: (RANGE 7:) MINIMUM $87,997 ANNUALIZED

HOURS: 40 HOURS PER WEEK

FUNDING: GENERAL FUNDS

NATURE OF WORK:
This is highly skilled work in the maintenance and repair of automotive and mechanical equipment within the Police Department which is a 365 days a year, 24-hour operation. Work involves responsibility for the performance of skilled tasks in repairing, installing and maintaining automotive & related equipment, including motorcycles. Work includes a variety of mechanical repairs and requires the exercise of independent judgement concerning the method of repair based on visual or written work orders. Work also includes the installation of electrical, mechanical or communications equipment per manufacturers specifications and instructions. Work will be performed under the supervision of the Superintendent of Motor Vehicles or other appropriate supervisor who will check work and test the units upon completion of work. Mechanics must be able to work on a variety of equipment as required by departmental assignments, but in particular, motor vehicles consisting of both gasoline engines, although knowledge of diesel engines is required.

MINIMUM REQUIREMENTS:
Graduation from high school or vocational school and 3 to 5 years of experience at the trade or journey level as an automotive mechanic, or any equivalent combination of training and experience which provides the following knowledge, abilities, and skills as stated in the job description, including but not limited to:

- Considerable knowledge of automotive theory, methods, materials, tools, and standard practices of the trade.
- Considerable knowledge of the occupational hazards and safety precautions.
- Considerable knowledge of automotive testing and service equipment systems.
- Ability to diagnose malfunctions and repair various vehicles.
- Ability to understand and interpret automotive schematics and diagrams.

SPECIAL REQUIREMENTS:
- Possess and maintain a valid Connecticut Driver's License for appropriate vehicle operation, e.g., tow truck. Possess and maintain safety certification, including but not limited to:
- Possess a valid certificate of depth perception.
- Maintain the ability to use a vehicle.
- Employment is contingent upon the successful completion of: (1) a background check, (2) a physical examination, including drug-screening, and (3) a 90-day probationary period.

This position is included in a collective bargaining agreement with Local 71, UE Local 222 CLU CIPU.

TO APPLY:
2) Click on Employment Opportunities and follow all instructions provided. You will need a valid, working email address to apply.

APPLICATIONS FOR THIS POSITION ONLY ACCEPTED ON-LINE at https://newhaven.munis SELFservice.com. Internet access is available to applicants without computer or internet service at the following location: Dept of Human Resources 200 Orange St. Room #102 New Haven, CT 06510 Mon-Fri 9:00 am - 4:30 pm and at all branches of the New Haven Free Public Libraries.

Please note that our method of communication with applicants is by email. In the application process, please provide us with a valid email address, and ensure that you monitor your email for correspondence from our department.

AN EQUAL OPPORTUNITY EMPLOYER M/F/D

Immigration Reform and Control Act of 1986 require the hiring of only American Citizens and aliens who are authorized to work in the United States. Please post this announcement in a conspicuous area on the Department Bulletin Board.
Positions: Lifeguard or Water Safety Instructor

Location: 720 Edgewood Avenue, New Haven, CT, Adjacent to Roton Park

Applications must be picked up and returned to the Parks Department located at 720 Edgewood Avenue, New Haven, CT, Adjacent to Roton Park by 4 P.M. on April 11th.

Application is considered complete upon receipt of a completed and signed application.

Position: Lifeguard or Water Safety Instructor

Salary: $10.00 to $11.00 per hour

Interested applicants must apply at the Parks Department located at 720 Edgewood Avenue, New Haven, CT, Adjacent to Roton Park by 4 P.M. on April 11th.

Salary: $11.00 to $12.00 per hour

Interested applicants must apply at the Parks Department located at 720 Edgewood Avenue, New Haven, CT, Adjacent to Roton Park by 4 P.M. on April 11th.

Salary: $12.00 to $13.00 per hour

Interested applicants must apply at the Parks Department located at 720 Edgewood Avenue, New Haven, CT, Adjacent to Roton Park by 4 P.M. on April 11th.

Salary: $13.00 to $14.00 per hour

Interested applicants must apply at the Parks Department located at 720 Edgewood Avenue, New Haven, CT, Adjacent to Roton Park by 4 P.M. on April 11th.

Salary: $14.00 to $15.00 per hour

Interested applicants must apply at the Parks Department located at 720 Edgewood Avenue, New Haven, CT, Adjacent to Roton Park by 4 P.M. on April 11th.

Salary: $15.00 to $16.00 per hour

Interested applicants must apply at the Parks Department located at 720 Edgewood Avenue, New Haven, CT, Adjacent to Roton Park by 4 P.M. on April 11th.

Salary: $16.00 to $17.00 per hour

Interested applicants must apply at the Parks Department located at 720 Edgewood Avenue, New Haven, CT, Adjacent to Roton Park by 4 P.M. on April 11th.

Salary: $17.00 to $18.00 per hour

Interested applicants must apply at the Parks Department located at 720 Edgewood Avenue, New Haven, CT, Adjacent to Roton Park by 4 P.M. on April 11th.

Salary: $18.00 to $19.00 per hour

Interested applicants must apply at the Parks Department located at 720 Edgewood Avenue, New Haven, CT, Adjacent to Roton Park by 4 P.M. on April 11th.

Salary: $19.00 to $20.00 per hour

Interested applicants must apply at the Parks Department located at 720 Edgewood Avenue, New Haven, CT, Adjacent to Roton Park by 4 P.M. on April 11th.
CITY OF NEW HAVEN
PARKS DEPARTMENT
Maintenance Workshop: 180 Park Road, Hamden

POSTED: MARCH 4, 2019
REMOVAL DATE: AUGUST 2, 2019

POSITION: SEASONAL TECHNICIAN, TEMPORARY (M-1000)
(NON-TESTED)

DEPARTMENT: PARKS, RECREATION & TREES

SALARY: $11.00 - $22.00 per hour

HOURS: VARIES, UP TO 40 HOURS PER WEEK

FUNDING: GENERAL FUNDS

NATURE OF WORK:
This is a temporary skilled labor position in any of the following trade areas: electrical repair and maintenance, mechanical repair and maintenance, plumbing repair and maintenance, carpentry and construction projects, turf management, athletic field restoration, and facility development projects. Work involves responsibility for performing skilled tasks in accordance with standard practices of the trade. Work may require independent judgment depending on the specific assignment area. Assignments are received in the form of oral and written instructions, and frequently accompanied by sketches or blueprints. Work is reviewed by a supervisor for compliance with specifications and standards.

MINIMUM REQUIREMENTS:
Completion of high school or equivalent; and 5 years experience in any of the trade areas named above or completion of an approved apprenticeship; and a combination of training and experience which provides the following knowledge, abilities and skills, including but not limited to: Knowledge of the standard practices, methods, tools, and materials of the particular trade area. Knowledge of the occupational hazards and safety precautions of the trade. Skill in the use of tools, materials, and equipment common to the trade. General construction ability is mandatory. Note: Specific licenses such as Driver’s License. CDL, welding, journeyman’s license, pesticide applicator’s license and other licenses related to the trade areas named above are preferred and may be required.

IMPORTANT - instructions to apply:
NEW HAVEN RESIDENTS ONLY:
apply at New Haven Works
205 Whitney Avenue, 1st Floor, Suite 106
203-562-9000

NON-RESIDENTS:
Apply at Parks Department Maintenance Division located at
180 Park Road, Hamden, CT,
between the hours of 9:00 a.m. – 12:00 p.m.,
on Mondays or Wednesday ONLY

AN EQUAL OPPORTUNITY EMPLOYER M/F/D

Immigration Reform and Control Act of 1986 require the hiring of only American Citizens and aliens who are authorized to work in the United States. Please post this announcement in a conspicuous area on the Department Bulletin Board.

CITY OF NEW HAVEN
PARKS DEPARTMENT
Maintenance Workshop: 180 Park Road, Hamden

POSTED: MARCH 4, 2019
REMOVAL DATE: SEPTEMBER 27, 2019

POSITION: CARETAKER, SEASONAL, TEMPORARY (M-1016)
(NON-TESTED)

DEPARTMENT: PARKS, RECREATION & TREES

SALARY: $10.10 - $22.00 PER HOUR

HOURS: 40 HOURS PER WEEK (varies, generally 7:00 a.m. – 3:30 p.m.)

FUNDING: GENERAL FUNDS

NATURE OF WORK:
This is semi-skilled and unskilled work in the maintenance of the park system. Work involves the operation of light equipment (i.e., lawnmower), and vehicles as well as the performance of light and heavy labor tasks. Work is performed under the direct supervision of a supervisor and is reviewed through observation of results.

MINIMUM REQUIREMENTS:
Graduation from high school, a minimum of 3 months experience in the use of hand tools and light equipment (i.e., lawnmower); or any equivalent combination of training and experience which provides the knowledge, abilities and skills as stated in the job description, including but not limited to: Some knowledge of one or more construction or maintenance trades; Ability to drive jeeps, trucks, and to operate light equipment: Ability to perform semi-skilled and unskilled labor tasks without close supervision.

SPECIAL NECESSARY REQUIREMENT:
Possession of a valid State of Connecticut driver’s license.

IMPORTANT - instructions to apply:
NEW HAVEN RESIDENTS ONLY:
apply at New Haven Works
205 Whitney Avenue, 1st Floor, Suite 106
203-562-9000

NON-RESIDENTS:
Apply at Parks Department Maintenance Division located at
180 Park Road, Hamden, CT,
between the hours of 9:00 a.m. – 12:00 p.m.,
on Mondays or Wednesday ONLY

AN EQUAL OPPORTUNITY EMPLOYER M/F/D

Immigration Reform and Control Act of 1986 require the hiring of only American Citizens and aliens who are authorized to work in the United States. Please post this announcement in a conspicuous area on the Department Bulletin Board.
CITY OF NEW HAVEN  
DEPARTMENT OF HUMAN RESOURCES  
200 ORANGE STREET, NEW HAVEN, CT 06510  
www.cityofnewhaven.com  

POSTED: June 17, 2019  
REMOVAL DATE: July 15, 2019  

POSITION:  POLICE OFFICER (M-0808) (TESTED)  
DEPARTMENT: POLICE SERVICE  
SALARY: $44,404 ANNUALIZED  
HOURS: 40 HOURS PER WEEK  
FUNDING: GENERAL FUNDS  

Position is subject to a NON-REFUNDABLE Application Fee.¹ There will be $50.00 charge for New Haven residents, and a $100 charge for non-resident applicants. Hardship waiver is available.

TO APPLY:

1) Go to www.policeapp.com/newhaven  
2) Download and read the New Haven Police Officer Applicant Handbook. Follow all instructions for completing and submitting your application. Applicants are responsible for reading all instructions on how to apply as well as other important information on the application and testing process contained in the handbook. The handbook is also available at the reception window at the Dept. of Human Resources, 200 Orange Street Room 102 New Haven, CT 06510 and at the NHPD Academy 710 Sherman Parkway New Haven, CT 06511.  
3) Click Apply Now button at www.policeapp.com/newhaven and complete your application. Submit your ON-LINE application and application fee (or fee waiver) no later than Monday, July 15, 2019 by 11:59 pm.  

APPLICATIONS ONLY ACCEPTED ON-LINE at www.policeapp.com/newhaven Internet access is available to applicants without computers or internet service at the following locations:

• Dept of Human Resources 200 Orange St. Room #102 New Haven, CT 06510 Mon- Fri 9:00 am - 4:00 pm  
• Any of the New Haven Free Public Library locations. Please visit www.nhpl.org for the location and hours convenient for you. Ask library staff for assistance.

NATURE OF WORK:

This is general duty police work. Work involves responsibility for the protection of life and property, prevention of crime, general enforcement of laws and ordinances as well as providing traditional and non-traditional service to the community. Work involves an element of danger and employees must be able to act without direct supervision and to exercise independent discretion. Work is performed in accordance with Department rules and regulations, the Constitution of the United States of America and the State of Connecticut.

MINIMUM REQUIREMENTS TO APPLY:

Must be 21 years of age as of October 1, 2019; graduation from high school or possess a GED; must possess a valid driver's license; be a US Citizen; and possess all abilities and skills as stated in the job description, including but not limited to: Ability to use dangerous equipment or material or work in dangerous surroundings; Ability to respect the rights of others and to cope with situations firmly, courteously and tactfully; Ability to instruct others, to help others learn how to do or understand something; Ability to read and understand written material; Ability to write clearly, in detail, using technical terms.

SPECIAL REQUIREMENTS:

Must be able to meet and maintain throughout the course of employment established physical, medical and psychological requirements. Must maintain a valid Connecticut driver's license. Must be able to satisfactorily complete the Basic Police Officer's Training program as established by the Police Officer Standards & Training Council, and maintain certification during course of employment. Candidate must be willing to enter into a partnership with the Department to undertake a course of study in an approved field at an institute of higher learning, leading to an Associate's Degree within five years after completing probationary period. Must reside in New Haven, or within 20 miles of a town that borders New Haven, within six months after graduating from the Academy.

Position is subject to background/credit check, polygraph, psychological, medical and drug test upon conditional offer of employment.

¹ Non-refundable Application Fee may be waived in cases of hardship. Hardship must meet eligibility criteria and will be considered on a case-by-case basis. Instructions for waiving fees are included in the New Haven Police Officer Applicant Handbook available at www.policeapp.com/newhaven PLEASE READ APPLICANT HANDBOOK BEFORE APPLYING!

This position is included in a collective bargaining agreement with Elm City Local of the CT Alliance of City Police, formerly Local 330, Council 15, American Federation of State, County and Municipal Employees, AFL-CIO. As a condition of continued employment, a person appointed to an Elm City Local bargaining unit position will be required to obtain union membership at the completion of 90 working days.

AN EQUAL OPPORTUNITY EMPLOYER M/F/D
Nellie Green's Restaurant (Branford)
As we ramp up for summer, we are looking for dedicated cooks and dishwashers and support staff for our kitchen. Are you looking to be part of a serious team ready to work? We are seeking individuals who are proud and excited about their careers and are looking for growth. Important aspects that we look for include, but are not limited to,
1 year as line cook experience, strong work ethic, receptive to learn, and passion for customer service. If you are serious about finding the right job, apply in person. Top pay for right candidate. Leave your name and email, and phone number. Full time or part time shifts.

RESTAURANT STAFF (NEW HAVEN)
Positions Needed:
- Host
- Busser
- Food Runner
- Barback
- Server
- Line Cook
- Dishwasher

"Serving a seasonally rotating menu of Central and South Indian street food, Sherkaan combines the authentic flavors of India with contemporary cooking practices and everyday ingredients.

While our energetic space evokes the feel of old-world, urban India, our hope is that our modern plates and craft cocktails breathe new life into the country's diverse and flavorful cuisine. By removing some of the unfamiliarity associated with Indian food, we hope to create a fun, relaxed environment for all to enjoy."

Bartender Position (New Haven)
The Famous Lenny and Joe's Fish Tale is now hiring Bartenders
To work in a fast pace, high volume restaurant for our location in New Haven.
Our team is dedicated, and hard-working.
We value organization and attention to detail and want people that value integrity, honesty and teamwork.
Must be available to work all different shifts including weekends, days, nights, and holidays.
Candidates must be reliable, ability to multi-task and have a positive attitude.
Bartending experience required (minimum of 5 years)
Please stop in today and fill out an application or drop off your resume.
Our address is 501 Long wharf Drive, New Haven, CT 06511
NO PHONE CALLS PLEASE

bar tender wanted
Busy restaurant in downtown Milford looking for an experienced bartender for Friday nights and possibly Saturdays, with the option to pick up typically at least one more shift a week. Room for growth to full-time after summer. Must be used to high-volume, fast-paced environments. Great place to work. good/easy $50

Hamilton Park Hiring Linecooks (New Haven)
Hamilton Park in New Haven Connecticut is looking for experienced linecooks. We are hiring for both AM and PM shifts. Professional cooking experience and references are an absolute must. Weekends and holidays would be expected as well.

Servers/Bartender/Prep Cook (Hamden)
Jamaican Restaurant & Bar is looking for servers/prep cook and a bartender. The servers must have Jamaican background or have knowledge of Jamaican food.
Come in for interviews on Saturday June 8, 2019 or Sunday June 9, 2019 at 1012 Dixwell Avenue, Hamden. This is beside Three Brothers Diners or across the street from Aarons Rental Center. Call 203-691-5293 or send resume to atcrbl@hotmail.com

Expeditor/Line Cook, full time
(Claire’s Corner Copia, New Haven)
Full time line cook/Food Runner position. Experience should include prep and line cook work, saute, breakfast, preparing Mexican food, salads, sandwiches, short order work. Prepare dressings, salads, prep and roast vegetables, expedite and assist with catering. We are looking for someone who has tremendous respect for others, and pride in the beauty of and presentation of good food. Excellent pay, paid personal time off, and working conditions. Applicants need to be flexible with hours to occasionally trade shifts with our other long-time line cooks. Excellent pay and working conditions. Please respond with your resume in the body of the e-mail. Or, you can stop by and drop off your resume. We’re located at 1000 Chapel Street, New Haven at the corner of College Street. Thanks so much.
server/bartender funju noodle bar - Wallingford, CT

We are looking for a Server who will be responsible for taking orders from and serving food to customers. Duties will mostly include taking food and drink orders and writing them down on order slips, and ensuring that tables are served properly and that all payments are collected.

To succeed in this role, you will need to have a positive attitude and ability work well under pressure with cooks and other staff. Previous work experience involving customer service in a fast-paced environment is greatly desired.

Server Responsibilities:
- Take food and drink orders from customers accurately and with a positive attitude.
- Write patrons’ food orders on order slips, memorize orders, or enter orders into computers for transmittal to kitchen staff.
- Engage with customers in a friendly manner.
- Knowledge of the menu, with the ability to make suggestions.
- Ensure tables are enjoying their meals and take action to correct any problems.
- Prepare checks that itemize and total meal costs and sales taxes.
- Help food preparation staff when necessary.

Server Requirements:
- Experience providing excellent customer service in a fast-paced environment.
- A positive attitude and ability work well under pressure with bussers, cooks and other staff.
- Able to handle money accurately and operate a point-of-sale system.

Job Types: Full-time, Part-time.

APPLY ONLINE @ www.indeed.com

Cook-Cracker Barrel Old Country Store, Inc.

The Cook serves our Guests in multiple capacities in the kitchen of Cracker Barrel Old Country Store and Restaurant, including Grill Cook, Prep Cook, and Backup Cook. The Cook always uses Cracker Barrel’s recipes and methods of food preparation to prepare from scratch, home style recipes. Come join our team where you will have a chance to put your cooking talents to great use in a daily mission of “Pleasing People.”

Responsibilities
- Meets company standards of quality, safety, cleanliness and hospitality in providing guests with the most satisfactory food possible.
- Maintains a calm demeanor during periods of high volume or unusual events to keep store operating to standard and to set a positive example.
- Follows Cracker Barrel Old Country Store operational policies and procedures, including those for safety and security, to ensure the safety of all employees and guests during each shift.

Qualifications:
- Work in hot and cold temperature extremes subject to fluctuations for long periods of time.
- Work in environment where smoke, fumes, steam, and other airborne particles are present.
- Work around, handle, operate, and control hot equipment and products in a safe manner.
- Work at a pace consistent with changing business volume and demands.
- Ability to understand and carry out oral and written instructions and request clarification when needed.
- Ability to work as part of a team.

APPLY ONLINE @ www.indeed.com

Cook - Applebee’s | Orange, CT

Applebee’s started with the same philosophy we follow today - focused on serving good food to good people! T.L. Cannon is the owner / operator of 8 Applebee’s Neighborhood Grill & Bar restaurants. The foundation of our business is a commitment to the community and being a part of our local neighborhoods. We offer a fun environment where real connections and friends are made!

We’re looking for talented:

COOKS / KITCHEN TEAM MEMBERS

If you have a commitment to creating the best quality food for our guests and the drive to succeed, we want to hear from you!

OUR PRINCIPLES
- Respect your team; treat them as you would like to be treated.
- Integrity is everything. Act as an owner.
- Cleanliness and attention to detail in all aspects of your restaurant.

What’s in it for you? We can offer you:
- Competitive wages
- Meal discounts
- 401(k)
- A great work atmosphere
- Flexible schedules & much more!

We are a Franchisee of Applebee’s and an Equal Opportunity / Verify Employer

Cook / chef / kitchen / line chef / line cook / kitchen prep / culinary / cocinero / cocineras

APPLY ONLINE @ www.indeed.com
**Full Time Grill Cook; No Nights, No Weekends! (Orange)**

We are on the lookout for our next Grill Cook to join our corporate dining team in Orange, CT! Full Time/Part Time Monday through Friday Position: 6:00 a.m.- 2:30 p.m. Prior flat top grill experience (breakfast and lunch) is not necessary. WE ARE EXCITED TO TRAIN! You must be comfortable interacting and engaging with customers; all food at the grill station is made to order right in front of the customer. To APPLY NOW please click the link below or visit us online at www.cafeservices.com and click careers! https://cafeservicesinc.clearcompany.com/careers/jobs/97689e3 5-026a-21d8-90ec-d40b38539d09?apply?source=1060047-CS- 34157

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**Dishwasher for Breakfast & Lunch shift. (Cheshire)**

Immediate opening for Experienced dishwasher. Morning shift 8am to 3pm Part time. 3 to 4 days. Must have commercial dishwashing experience. Must be able to work weekends and holidays. Should also have reliable transportation. Also need line cook.

Must be able to handle fast paced grill cooking and manage multiple orders. (must be able to work weekends).

Cooks must have at least 2 yrs experience in fast paced kitchen.

Business Hours: 630am to 3pm

Typical American diner menu including: Eggs any style, Omelettes, Pancakes, sandwiches, wraps. Burgers, Panini, soups and Daily cleaning and prepwork. Portion control and correct plating. We can work with the schedule but must be able to work weekends and holidays, approximately 30-40 hrs a week. Please call me to set an appointment to come in and apply in person. call Sharads cell 8456332670 or restaurant number.

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**The Bar At Firehouse 12 Seeks Part-time Food Server (New Haven)**

The Bar At Firehouse 12 is looking to expand its staff by adding a part-time food server position. You would work roughly 20 hours each week. Prior experience as a server is required; experience working in a bar, and the ability to offer advice about wine and beer pairings, preferred. Experience in food prep is also a plus.

Excellent work ethic, positive attitude and the ability to work well in a team environment are essential.

Apply in person Tuesday / Wednesday / Thursday between 12PM and 4PM at 45 Crown Street in New Haven, or post a cover letter and resume here:

https://www.dropbox.com/reque st/RbTPswsKEzWEHoFad0dj

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**Line Cook (116 Crown)**

Cook wanted to work in Michelin Star caliber kitchen. Advance your capabilities, contribute to, and be part of a team. Learn to consider every detail. Deliver on promises and become a true professional. Experience and open mind are necessary. If your dream is to cook successfully - this is a place to call home. Please attach resume in reply. 5db77636cb903a5a82e8172a81deeb20@ job.craigslist.org

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**Servers/Bartender/Prep Cook (Hamden)**

Jamaican Restaurant & Bar is looking for servers/prep cook and a bartender. The servers must have Jamaican background or have knowledge of Jamaican food.

Come in for interviews on Saturday June 8, 2019 or Sunday June 9, 2019 at 1012 Dixwell Avenue, Hamden. This is beside Three Brothers Diners or across the street from Aarons Rental Center. Call 203-691-5293 or send resume to atcrb@hotmail.com

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**Line cooks (Downtown New Haven)**

Latin-American restaurant-tapas bar located in one of the hottest spots in Downtown New Haven is looking for Line Cooks who have a strong work ethic, availability to work evening and weekend shifts, a team player mindset and the ability to work well under pressure. Culinary degree a plus, but not required. Bilingual (Spanish) a plus. Please include your resume and availability in the body of your email. Full & part time positions available. Only applicants with experience will be considered. To apply in person bring a copy of your resume at 220 College St, New Haven Mon-Fri from 2:00pm- 5:00pm.

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**bartender wanted**

Busy restaurant in downtown Milford looking for an experienced bartender for Friday nights and possibly Saturdays, with the option to pick up typically at least one more shift a week. Room for growth to full-time after summer. Must be used to high-volume, fast-paced environments. Great place to work, good/easy $$ $$ $$ $$ $$
Team Member Burger King
(Hamden)

We are looking for Team Member who will be responsible for assisting with the daily operations of the restaurant. The Team Member assists with ensuring that each visit by a customer results in a friendly and personalized service with great food that is promptly delivered in a clean and inviting environment.

Essential Responsibilities:

- Greets guests with a smile, receives orders, processes payments and responds appropriately to customer issues;
- Operates cash register or point of sale devices, as needed and uses value-added suggestive-selling techniques to generate additional sales opportunities;
- Verifies the accuracy of guests' orders;
- Cleans kitchen area, counters, food preparation areas and utensils;
- Cleans dining room, restrooms and exterior grounds;
- Unloads and stocks inventory items as needed;
- Performs duties at multiple workstations (e.g., front counter, Drive-Thru, prep boards, expeditor, etc.);
- Prompt and regular attendance on assigned shifts;
- Follows uniform and grooming standards and policies;
- Learns team effectiveness skills; works with others to achieve team goals;
- Responds to guests' needs in a professional and polite manner;
- Requirements:
- The ability to work well in a fast paced environment and under pressure.

APPLY ONLINE @ www.indeed.com

Kitchen Prep Moe's Southwest Grill - Branford, CT

We are looking for a prep person to join our team. We are hiring immediately and will train the right candidate.

We are looking for someone who:
- Has previous Kitchen Prep Work experience
- Able to be accurate and consistently follow recipes
- Can read English or Spanish Recipes
- Able to follow recipes to the exact specs
- Able to maintain a clean working area
- Able to Maintain all prep equipment and inform management when items break or need repairs
- Able to work efficiently and stay on task
- Be Reliable

Job Type: Part-time
Salary: $11.00 to $13.00 /hour

Experience:
- Kitchen: 1 year (Preferred)

Work authorization:
- United States (Preferred)

Work Location:
- One location

Hours per week:
- 10-19
- 20-29

Pay Frequency:
- Weekly

APPLY ONLINE @ www.indeed.com

Line Cook - East Haven Chili's

Our Heart of House Team Members are responsible for setting the pace for a great shift, every shift. They provide dependable, fast service that is absolutely Chili's™. If you take pride in great team work and want to make money while growing your career with a flexible schedule, then we want to hear from you!

We are seeking fun, outgoing, and high-energy individuals to join our team as part-time and/or full-time Cooks.

About the Job:
- Properly learn and execute all of our recipe procedures
- Maintains cleanliness throughout kitchen
- Follow company safety and sanitation policies and procedures
- Communicate ticket times to Team Members
- Keep food orders flowing continuously from the kitchen

About Us:
- Fast hiring process
- Make money with a flexible part-time or full-time schedule
- Great opportunities for growth
- Great Team atmosphere and culture
- What makes a good job, a great job:
- Team Member dining program
- 401K Plan
- Referral bonuses
- Health Benefits
- Discounts on items like mobile phones, travel computers, and even autos

APPLY ONLINE @ www.indeed.com
Prime 16 - Line Cook/ Sous Chef
Looking for both full and part time Line and Grill Cooks. Must be available a combination of days and nights. Experienced only. Very good pay for the right person. About Us: Prime 16 first opened in April 2008 by Bob Potter, bringing the highest quality beef burgers and craft beer to downtown New Haven. In a city known nationally for pizza, along with being the birth place of the hamburger, Prime 16 has evolved from gourmet burgers and expanded its scratch kitchen to offer more gastropub style food. TO APPLY, please reply via email with your resume file attached (pdf, docx, or doc) and cover letter in the body of the email. i890744@apply.poachedjobs.com

Expeditor/Line Cook, full time (Claire’s Corner Copia, New Haven)
Full time expeditor/line cook position. Some nights, you’ll be expediting and assisting line cook and on other nights, you’ll do the line cooking with an assistant expediting your orders. Hours: 3/10-1ish Monday, Tuesday, Wednesday, Thursday and, one week Friday, one week Saturday. Applicants need to be flexible with hours to occasionally trade shifts with our other long-time line cooks. Experience should include Kitchen Expeditor work, preparing Mexican food, salads, sandwiches, short order work. Prepare dressings, salads, prep and roast vegetables, expedite and assist with catering. We are looking for someone who has tremendous respect for others, and pride in the beauty of and presentation of real food. Excellent pay and working conditions. Please respond with your resume in the body of the e-mail. Or, you can stop by and drop off your resume. We’re located at 1000 Chapel Street, New Haven at the corner of College Street. Thanks so much. stop by 2392 Whitney Avenue to fill out an application. Thank you.

Line Cooks, Servers, dishwashers, & Oyster/clam shuckers (New Haven)
Lenny and Joe’s Fish Tale New Haven’s #1 Seafood Restaurant is now hiring LINE COOKS, DISHWASHERS and SERVERS
For a fast pace high volume kitchen for our location in New Haven.
Our team is dedicated, fast-paced and hard-working.
We value organization and attention to detail and want people that value integrity, honesty and teamwork.
Must be available to work all different shifts including nights, days, weekends and holidays.
Prior restaurant kitchen experience required (5 years or more)
Prior waitress or serving experience required (4 or more years)
Please e-mail your resume or stop in to our location
Monday-Friday 11am - 5 pm
501 Long Wharf Drive
New Haven, CT 06511
NO PHONE CALLS PLEASE.

Dishwasher Needed (Branford)
Looking for a reliable dishwasher for a nights and weekends. 30+ hours available to the right candidate. Must have reliable transportation. Must have a good handle on the English language. Experience is a plus. Please respond with name, phone number and work history or a resume.
8b62951bdc0738c187778a55eace5a7@job.craigslist.org

Servers needed for Laotian/Thai Restauraut (Downtown New Haven)
Laotian/Thai restauraut is looking for part-time responsible, reliable, and experienced servers to join the team.
Must have a reliable form of transportation Must have availability ranging from lunch, dinner, and weekend shifts. Must have at least 1 year experiencing in serving. Familiarity with Asian cuisine is preferred but not required. Please send attached your resume in response to this post if you are interested. College students who are only home for the summer will not be considered.

Line cooks ,pizza maker kitchen help (Shelton)
Currently hiring for:
Delivery Drivers
Full and part time
Pizza Make+/Line Cook / prep person - Full time positions and part time
Applicants must be reliable and hardworking. Team player.
Experience preferred for Pizza Maker Band: Line Cook positions, willing to train the right person.
Apply in per-son.
Giove’s Pizza Kitchen
494 Bridgeport Ave STE 107
Shelton CT 06484
Downtown New Haven
Restaurant seeks ALL BACK OF HOUSE STAFF

Atelier Florian restaurant is looking for all BOH positions. Atelier Florian is a seafood-centric fine dining restaurant in the heart of downtown New Haven. We are a small, fast-paced kitchen that goes the extra length to keep the kitchen running smoothly. Zero tolerance for drugs and alcohol.

We are hiring for the following:

Sous chef- salary position, requirements include a 50-hour work week, two consecutive days off, minimum 10 years of work experience, references with a relevant and stable job history plus the ability to successfully execute dinner service under high pressure with attention to detail. Weekends and holidays are mandatory. This position also requires brunch experience (hollandaise, french style omelets etc...) This position will have plenty of creative outlet under the guidance of the Chef. $45,000 annually.

Lead line cook- hourly position between 30-40 hours a week. Weekends, nights and holidays are a must. Stable work history, looking for a kitchen soldier to help prep and execute dinner service. Room to advance for the right candidate. $14-18 hour. This position will need to work a brunch service on Saturday and Sunday.

Line/ prep cook- hourly position for 30 hours a week for food prep and salad station. This job does require a few years experience in fine dining but I would be willing to train and teach the right person who has a passion for the culinary arts and wants to get in the business. $12-14 hour. flexible schedule.

Dishwasher- For immediate hire, 20-30 hours a week. $11-12 hour. This job will include food prep and help with our raw bar. Please reply through Indeed, no walk-ins! Send in your resume and a cover letter.

APPLY ONLINE @ www.indeed.com

Dishwasher Mecha Noodle Bar - New Haven

Mecha Noodle Bar is where taste and tradition meet pride and progress through Southeast Asian comfort food. We are a fun, communal, high-energy restaurant group in New Haven looking to hire a dishwasher.

- Ability to lift a minimum of 50 lbs
- Must be able to multi-task (cut, portion & clean)
- Must be able to follow direction and execute tasks assigned by leadership
- Must be able to work well with others in a team environment
- Must be able to handle continuous motion: reaching, bending, lifting, carrying
- Must maintain kitchen cleanliness and integrity.

We are looking for team members with:

- Great personalities and positive attitudes
- Extreme attention to detail
- High energy and dedication
- A great sense of humility, passion and willingness to learn

Benefits:

- Health Insurance (after 60 days, 30 hrs per week min)

Job Types: Full-time, Part-time

Benefits offered:

- Health insurance
- Dental insurance
- Flexible schedules

APPLY ONLINE @ www.indeed.com

Experienced Server Bianco Rosso - Trumbull, CT

Bianco Rosso is currently looking to hire an Experience Server.

Restaurant Server Responsibilities:

- Preparing restaurant tables with special attention to sanitation and order
- Attending to customers upon entrance to the restaurant
- Presenting menus, serving and helping customers select food/beverages

Job brief:

Food server responsibilities include ensuring our tables are clean and tidy when guests arrive, presenting menus and serving food and beverages. You need to be quick on your feet (literally and metaphorically) and have a polite and friendly attitude. If you enjoy talking to people and thrive in a fast-paced workplace, we’d like to meet you.

Responsibilities:

- Prepare restaurant tables with special attention to sanitation and order.
- Present restaurant menus and help customers select food/beverages.
- Take and serve orders.
- Answer questions or make recommendations for complementary products.
- Collaborate with other restaurant servers and kitchen/bar staff.
- Issue bills and accept payment.

Requirements:

- Hands-on experience in cashier duties.
- Attention to cleanliness and safety.
- Patience and customer-oriented approach.
- High school diploma is a plus but not required.

APPLY ONLINE @ www.indeed.com
Chef/Cook @ John and Maria’s Pizzeria/Restaurant

John and Maria’s is currently looking for experienced chefs to become a part of our kitchen staff. We are looking for applicants who have experience in high volume restaurants and can handle the fast-paced energy in the kitchen. Applicants must be passionate about authentic Italian cooking. Applicants must have extensive food knowledge, be able to multitask, be flexible with availability and reliable transportation. Immediate openings for full time and part time are available. Applicants must be ServeSafe certified and have a minimum of 5 years experience. References and resume is expected.

Expeditor/Line Cook, full time (Claire’s Corner Copia, New Haven)

Full time expediter/line cook position. Some nights, you’ll be expediting and assisting line cook and on other nights, you’ll do the line cooking with an assistant expediting your orders. Hours: 3/10-ish Monday, Tuesday, Wednesday, Thursday and, one week Friday, one week Saturday. Applicants need to be flexible with hours to occasionally trade shifts with our other long-time line cooks. Experience should include Kitchen Expeditor work, preparing Mexican food, salads, sandwiches, short order work. Prepare dressings, salads, prep and roast vegetables, expedite and assist with catering. We are looking for someone who has tremendous respect for others, and pride in the beauty of and presentation of real food. Excellent pay and working conditions. Please respond with your resume in the body of the e-mail. Or, you can stop by and drop off your resume. We’re located at 1000 Chapel Street, New Haven at the corner of College Street.

Thank you.

Line Cooks (Seasonal) (New Haven)

Lenny and Joe’s Fish Tale New Haven’s #1 Seafood Restaurant is now hiring LINE COOKS, DISHWASHERS and SERVERS.

For a fast pace high volume kitchen for our location in New Haven.

Our team is dedicated, fast-paced and hard-working.

We value organization and attention to detail and want people that value integrity, honesty and teamwork.

Must be available to work all different shifts including nights, days, weekends and holidays.

Prior restaurant kitchen experience required (5 years or more)

Prior waitress or serving experience required (4 or more years)

Please e-mail your resume or stop in to our location

Monday-Friday 11am - 5 pm.

501 Long Wharf Drive
New Haven, CT 06511

NO PHONE CALLS PLEASE.

Cooks wanted- steakhouse-experience necessary (North Haven CT)

Prominent Steakhouse actively seeking experienced cooks. Experience cooking steak is a plus. Nights and weekend shifts available. Competitive wages offered. Looking for capable, ambitious, clean, cooks. Contact Anthony, or stop by in person at 102 Universal drive, North Haven CT.

Dishwasher Needed (Branford)

Looking for a reliable dishwasher for a nights and weekends. 30+ hours available to the right candidate. Must have reliable transportation. Must have a good handle on the English language. Experience is a plus. Please respond with name, phone number and work history or a resume.

Cook/pizza maker (Orange)

We are looking for two positions, cook and pizza maker. Experienced necessary for both positions. This is a weekend and nights position. Good pay and nice atmosphere. Are you a team player? That’s what we are looking for. Call Mike at 233-799-2228. No resumes, no e-mails. If you are interested in steady work year round call me.

Experienced Pizza Maker (New Haven)

Make pizzas at Kitchen ZINC Artisan Pizza in downtown New Haven! Experienced pizza maker wanted to join our dedicated kitchen staff. Minimum 2 years previous pizza and restaurant experience required. Responsibilities include making fresh pizza dough daily, prep for all toppings using fresh ingredients, prep for salads and other menu items. Must be able to work with pizza dough and demonstrate ability to execute Kitchen ZINC pizza cooking techniques. Candidate must be detail oriented, adhere to all sanitation and food production codes. You must be a team player and be able to work in a fast-paced environment. Respond with resume and work history along with telephone and email contact information. Evening hours, Tuesday-Saturdays. Interviews will take place the week of May 28.

07163497/94b3e739f1c5d5ce98171@job.craigslist.org
Barista - new Blue State Coffee cafe in New Haven!

We’re opening a new cafe at 534 Orange Street in East Rock! If you want to be a part of something special in the world of coffee, then Blue State Coffee is looking for you to join our team!

Our cafes offer world-class coffee and fresh, delicious food, and strive to reflect, improve, and inspire our communities. We donate 2% of our sales to local non-profits. Candidates must have excellent customer service skills, a strong work ethic, and a desire to fulfill Blue State Coffee’s mission.

What Blue State Coffee offers you:
- Competitive starting wage and opportunities for raises
- Top-notch coffee training program and monthly company latte art competitions
- Opportunity to attend coffee conferences
- Positive, professional work environment

Prior experience in coffee is a plus, but not required; we are more than willing to train.

Please provide your resume to apply for this position. We will contact only those we wish to interview.

*Principals only. Recruiters, please don’t contact this job poster.

Job Types: Full-time, Part-time

UPS Package Handler - Part-Time - Entry Level Warehouse Support at UPS North Haven, CT 06473

Shift: Sunrise (4:00 AM - 9:00 AM)

UPS is hiring individuals to work as part-time Package Handlers. This is a physical, fast-paced position that involves continual lifting, lowering and sliding packages that typically weigh 25 - 35 lbs. and may weigh up to 70 lbs. Part-time employees usually work 3 ½ - 4 hours each day and workdays can vary (Monday – Friday) or (Tuesday – Saturday) depending on the building needs. Package Handlers typically do not work on holidays.

Package Handlers receive a competitive hourly rate and also an attractive benefits package. Please note that these opportunities are part-time only working approximately 17 1/2 - 20 hours per week.

UPS is an equal opportunity employer. UPS does not discriminate on the basis of race/color/religion/sex/national origin/veteran/disability/age/sexual orientation/gender identity or any other characteristic protected by law.

Receptionist from OfficeTeamNew Haven, CT

OfficeTeam currently has a short-term temporary opening for an intelligent, highly-skilled Receptionist in a growing Manufacturing company. This established and recognized company offers a hands-on work environment with fulfilling challenges and is based in the New Haven, Connecticut region. Are you a dedicated professional who can take on more than one assignment at a time? Then this Receptionist position is the role for you. Major responsibilities:
- Submit orders for office and kitchen supplies
- Manage various office files and provide general office filing support
- Route all incoming phone calls to the appropriate individuals
- Look after various office files and provide general office filing support
- Employ strong prioritization skills and a sense of urgency
- Create a fantastic first impression for visitors
- Arrange, review, and distribute incoming mail according to specified procedures
- Aid other administrative staff with support overflow work, including word processing, data entry and Internet research tasks
- Switchboard phone (1-10 lines) experience
- Attention to detail and ability to follow standard procedures is a requirement
- Optimistic, perceptive, resourceful, solution-oriented, and tech-savvy
- Excellent customer service and office administrative skills
- Excellent oral and written communications skills

This career opportunity is available primarily through OfficeTeam. If you are passionate about succeeding as a Receptionist, contact us today! This opportunity is a great way to advance your career and skill set.

APPLY ONLINE @ www.indeed.com
How to Effectively Market Yourself for a Job When You’ve Been Long-Term Unemployed
www.shrm.org

For most people losing a job is a devastating experience. Not finding one right away is even more discouraging, but the sooner you get started looking and the more dedicated you are, the more likely your search will be a positive experience.

The Society for Human Resource Management (SHRM) is the largest HR association in the world, with more than 275,000 members. Our members, HR professionals in organizations representing all sizes and industries, recognize that as a result of the years-long economic downturn, an unprecedented number of Americans have been unemployed for six months or more. We are educating our members on how to review their organization’s hiring procedures to ensure they do not intentionally or inadvertently give less consideration to certain job candidates based solely on their unemployment status. Nevertheless, having a resume with gaps in work history can pose a challenge for the job seeker. This challenge is not insurmountable, and SHRM members offer the following advice to help you, as a job seeker, put your best foot forward.

Step 1: Approach your job search as though it WERE your job

Devote time—up to eight hours a day—to finding a job. Set a schedule with daily tasks in order to establish a structured routine. Having a schedule makes people more efficient. Giving yourself a deadline by, say, blocking off 2 p.m. to 4 p.m. to work on an application or make your calls is better than saying you’ll get around to it as soon as you can.

Try to maintain a flexible attitude, and project a willingness to learn. Your old job/career may not exist anymore, so you may need to develop new skills or apply the old ones in a different way.

If you are feeling stuck, seek out groups of people who are in the same situation. Many community centers, religious entities and other organizations host meetings for job seekers. It may help you to discuss your efforts with others.

Step 2: Stay active by engaging in productive activities

Find activities to show that you are still engaged in your community and focused on gaining skills and qualifications. Activities also fill time on your resume, showing employers that you haven’t been stagnant since you left your previous position.

- Personal Development or Professional Development

Classes at a community college, university or training program can keep you up-to-date with technology and other trends in your field so that you’ll be informed when you do go on interviews or even chat informally with employers.

Many educational institutions have career centers with well-connected advisors who know what employers are looking for and who is hiring. Consider a training program or temporary position, offered by many employers. Short-term positions give you a chance to test-drive a specific job or company.

- Development Through Volunteer Engagement

Volunteering can involve much more than planting trees and painting buildings; it’s also a great way to learn new skills. You can design a website, organize an event, write letters on behalf of the organization or have any variety of other responsibilities.

Volunteering can give you exposure to a new field or allow you to try out a new career. Volunteering at a specific organization you want to work for is an excellent way to get your foot in the door and make a notable first impression. If you can show you are a valuable and effective volunteer, employers will think you may make a valuable and effective employee.

Volunteering enables you to expand your network. By working on a cause you are passionate about, you will meet like-minded people, some of whom may be able to help with your job search.

Volunteering is a fun and valuable way to break up the monotony and provide you with an anchor while you look for a job. It can also provide a sense of accomplishment.

Step 3: Update and revise your resume

Understand the online application process before submitting your resume. Applying for a job today requires that you tailor your resume to the specific position. Before submitting your resume, make sure it contains some of the key words that are outlined in the job description.

Use terms that apply to the specific job and/or industry. Sprinkling in newer terms can show that you’re current with the technology and other trends of the field.

Include accomplishments—both at work and outside of it—so employers can see how you’ve done, not just what you’ve done.

Quantify your experiences. Use numbers to communicate changes or improvements you have made over a specific period. Examples include quantitative gains in production or performance, notable customer satisfaction, greater organizational performance, cost reductions or cost avoidance.

Include legitimate volunteer or nontraditional work experience, to eliminate or decrease any gaps in employment.

If your formal education occurred more than 10 years ago, consider taking dates off and adding other training or education you have obtained since then.

Step 4: Network, network, network

Networking is still the most effective way to find out about jobs. Prepare your “elevator speech,” in which you describe your skills and career goals in two minutes. Preparing ahead helps you take advantage of opportunities to talk, at a moment’s notice, with someone who may be in a position to help you.

- Reach out to family, friends, neighbors and associates.

Use your connections to your advantage. The more people you know, the better your chances of finding and landing a job. Talk with your previous employers and co-workers. People who have seen you at work before and are in your field of experience can be the best people to know.
Seek out community groups for assistance, including those for unemployed people, who help one another with leads, references and other support. Programs, both formal and informal, have started in communities nationwide.

If you can’t find a group in your community, start one. With nearly a quarter of Americans laid off at some point because of the recession, you do not have to be alone in your search. Be willing to help others in your groups. Paying it forward can be of great benefit when your colleagues get settled in a new role. Not only will it help you, but it looks great to businesses if you let them know you started a group or are active in one that helps people in the community.

- Use online sites, including LinkedIn.

If you don’t have a LinkedIn profile, create one. Employers use this site to look for new talent so make sure your profile contains keywords that are relevant to jobs that interest you.

Use the search function on LinkedIn to find profiles of people seeking positions similar to what you are interested in pursuing. Then use these profiles as templates to modify your profile.

See what companies your connections and their connections have worked for. Those who worked at a company a few years ago likely still know people who work there.

Join groups that apply to you. Many industries, regions and even companies have their own pages. These are a great source of information and a way to keep current with what’s happening in a particular field.

- Reach out to employers that interest you.

Many companies host open houses or exhibitions to showcase their work. If it looks interesting to you, check it out. Ask questions and make some contacts, too.

If you want to talk with someone at an organization, go for it. Reach out to a firm you have great interest in and ask to come in and learn more about it. Don’t mention employment in the first conversation. A good first impression can lead to that important referral or helpful information.

- Look for local nonprofit or government organizations that can help you with your job search.

Never pay an organization to find you a job—most likely it is not a legitimate business.

Take advantage of the services that government-funded Career One Stop centers offer. These centers provide free assistance to job seekers. More information is available at http://www.careeronestop.org/

Learn about local nonprofit organizations serving the long-term unemployed. The programs are as varied as the communities they serve and can be researched online.

Step 5: Become More Technologically Proficient

It’s no secret that many employers look up their applicants online. While most people know to keep offensive pictures and posts off Facebook, you can take this a step further by creating a brand for yourself. Use LinkedIn as your primary tool, but learn more about how to effectively use Twitter and Facebook as a means of “branding yourself.”

Social networks are an excellent way to interact with potential employers. Sharing information via a status update on LinkedIn or re-tweeting or tweeting at an employer or sending messages on Facebook with relevant information can get you noticed.

Scanning blogs on relevant topics allows you to stay up-to-date with the industry and hear different perspectives. Commenting on blogs and engaging with their authors are other valuable methods of gaining contacts in the field.

Joining listserves is a great way to crowdsource your information gathering. People often mention opportunities they heard of or topics they think are worth sharing.

Although it’s efficient to comb through the larger online job boards, it’s worth noting that many listings receive hundreds of applicants. One way to find less visible opportunities is to research what companies you might like to work for and search their sites for vacancies. It takes longer to do this, but you may just find that perfect under-the-radar opportunity. Following up your application with a message to the company contact person further enhances your potential of being noticed.

If you need help in navigating the world of computers or even getting access to a computer consider a local library. Most libraries have computers available to the public, and some offer free resources like classes or coaching. Career One-Stops also offer classes and computers for public use.

Step 6: Prepare for your future interview

Get fit by exercising and eating right. When you feel good you will come across well in an interview.

Consider how you look. A good haircut and neat, clean business attire are a way to say “I respect myself.” You don’t have to buy expensive suits if you don’t have the budget; just scour the resale shops, and make sure the clothes fit and are clean and ironed.

Address gaps in your resume’s work history upfront. Offering an explanation prevents a potential employer from making assumptions that may be incorrect. Similarly, take the opportunity to address any possible concerns about your being overqualified for the position. When a candidate raises the issue, this can help put an employer’s mind at ease.

Never underestimate the value of a handwritten note. Send one to each person who takes time to meet with you in an interview or with whom you have a key networking conversation. In a high-tech world, the high-touch approach always gets noticed.

Online Resource for the Job Seeker

www.shrm.org/workforcereadiness –SHRM developed this webpage to house information about workforce readiness and long-term unemployment. Information on this site can give you a better understanding of how HR professionals view these issues.
# Hiring Events

## Amazon Hiring Events

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Sector</th>
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</thead>
<tbody>
<tr>
<td>Tuesday, July 16, 2019</td>
<td>9:30am to 4:00pm</td>
<td>North Haven High School 221 Elm Street</td>
<td>TDL</td>
</tr>
<tr>
<td>Wednesday, July 17, 2019</td>
<td>9:30am to 4:00pm</td>
<td>Wallingford Library 200 North Main Street</td>
<td>TDL</td>
</tr>
<tr>
<td>Wednesday, July 24, 2019</td>
<td>9:30am to 4:00pm</td>
<td>Meriden AJC 87 West Main Street</td>
<td>TDL</td>
</tr>
<tr>
<td>Tuesday, July 30, 2019</td>
<td>9:30am to 4:00pm</td>
<td>New Haven City Hall 165 Church Street</td>
<td>TDL</td>
</tr>
<tr>
<td>Thursday, August 1, 2019</td>
<td>9:30am to 4:00pm</td>
<td>Coginchaugh Regional High School - Durham/Middlefield 135 Pickett Lane, Durham</td>
<td>TDL</td>
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# IS HOSPITALITY & TOURISM MANAGEMENT

## Your Passion?

Discover your hidden talent and true passion for the hospitality & tourism industry while getting a head start in an entry level career!

**Classes Monday – Friday**

From August 7th until August 16th, 2019

**Time:** 9:30AM – 2:30PM

**University of New Haven**

**Location:** West Haven Campus

300 Boston Post Rd, West Haven

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**Program Highlights**

*Learn the Hospitality Industry: Event Planning, Lodging & Tourism*

*Earn CT Hospitality Awareness Training, Tips Certified Alcohol & ServSafe Credentials*

*Includes hands-on experience at hotels and restaurants, plus job placement assistance after completion*

Register for an Information Session Here:


Please contact Juliana Castillo with any questions:

(203) 238-3688 X302   jcastillo@workforcealliance.biz
5 Questions Every Candidate Should Ask in a Job Interview

By Dominique Rodgers
Monster Contributing Writer

For many job seekers, the “Do you have any questions for me?” portion of an interview signals the end is near. It’s tempting to just say “no” and get out of the hot seat as quickly as possible, but fight that urge.

Asking questions shows the interviewer you were listening while you were talking, conveys your interest in the company and helps you decide if it’s where you want to work.

After all, interviews are a two-way street — the hiring team decides whether you’re what they want in an employee, and you decide if the company culture and specific role are where you want to devote your time and energy for the foreseeable future.

Here are five essential questions you should ask in a job interview:

1. “How do you define success for this job?”

This question helps you get a clear understanding of what the job entails and the expectations the company will have for you in it, says John Crossman, president of real estate management firm Crossman & Company.

For example, if you’re applying for a sales position, an answer to this question might be that you acquire 10 new clients in the next 90 days. It may also be that you up sell current customers by 25 percent over 90 days. As a candidate, you’ll want to know whether you’ll be cold calling prospects or focusing on existing customers before you make your decision.

2. Something specific about the organization

It’s always a great idea to ask a question that shows you did your research before the interview says Chris Delaney, author of “The 73 Rules of Influencing the Interview.” He recommends building rapport and showcasing your research skills with a technique he calls “share expertise, ask question.”

His example: “I recently read that the organization is looking to break into Europe. What do you foresee as the main barrier with this project?”

3. “Can I have a quick tour?”

See also: “Can I meet some people I’d be working with?”

Both questions will get you out of the interview room and allow you to get a better look at the office. This will give you a chance to gauge co-worker interaction, workspace design (lighting, noise level, cleanliness) and the department as a whole, says Michelle Comer, practice area leader and vice president at the Messina Group, a staffing consulting firm.

Requesting a tour or a quick introduction to potential co-workers also “signals to the interviewer that a candidate is taking a vested interest in the position,” she says.

4. “What is your favorite part about working here?”

“Companies, like job candidates, are putting their best foot forward during the interview process, often highlighting all of their corporate perks. By asking every person you interview with what they like best about working at the company you’ll get a better sense of the perks that people regularly experience versus the perks that live only on paper,” explains Sherry Dixon, a senior vice president at Adecco Staffing US.

“If the interviewer responds that they love how they can make their yoga class each night and log back onto work from home if needed, then you know the company takes work-life balance seriously,” she explains.

5. “Do you see any reason I might not be a good fit for this position?”

It may seem counterintuitive to inquire about your potential flaws during an interview, but it’s actually a great thing to bring up at the end of the interview says Morgan Nichols, managing partner at Chicago-based recruiting and staffing firm Torrey & Gray.

“This gives you an opportunity to know that the interviewer is thinking about you and gives you a last chance to clarify any misconceptions they may have or elaborate further on something important.”
**Next Steps Ex-Offenders Program**

The Workforce Alliance supports four American Job Center / CTWorks Career Centers, providing services for job seekers and employers within the South Central Connecticut region.

Job development job fairs have the people you need. Workforce Alliance offers an array of job development services to employees looking for jobs and careers, through our employee services professionals at the four AJC/CTWorks Career Centers. Job Fairs can be a great source of information.

Job-seekers can visit our computer lab, workshops or make an appointment to meet with an employment specialist, who may suggest training opportunities. If you are looking for the ideal job or help with writing a cover letter - check out our career resource library.

**Metrix Online** Learning Provides Flexibility and Choice - American Job Center in South Central CT offers Metrix Learning to provide impactful job skills training online.

**CTHires** for Jobseekers and Employers - CTHires is the Connecticut Department of Labor's new hub for job development, training and other career services. Jobseekers and employers both new and continuing can use this system. To learn more visit www.cthires.com.

**Year-Round and Summer Youth Programs** - Youth programs prepare for post-secondary educational opportunities, advanced training, or employment. Programs serve both in-school (ages 14-21), and out of school (ages 16-24) youth. The Summer Youth Employment program provides eight weeks of paid work in July and August, and is run by each municipality.

**AJC/CTWorks' Jobs First Employment Services (JFES)** offers employers the opportunity to hire eligible participants for 16 weeks of employment at no charge. Employees are paid $8 per hour for up to 20 hours work per week during the program.

**The American Job Center (AJC) at New Haven Correctional Center**, 245 Whalley Avenue, now open. First of its kind in CT will assist 175 inmates develop career and training plans while incarcerated, and help enter into employment or job training post-release.

The AJC/CTWorks Career Centers are operated by HRA, Inc. The AJC/CTWorks Career Center in New Haven is open Monday and Wednesday from 8:30 a.m. until 6:30 p.m. and on Tuesday, Thursday and Friday from 8:30 a.m. until 4:30 p.m. AJC/CTWorks in Hamden, Middletown and Meriden are open from 8:30 a.m. to 4:30 p.m. Monday through Friday.

**Workforce Alliance Main Office**
New Haven: 560 Ella T. Grasso Blvd. | Phone: 203.867.4030 | Voice/TDD 203-624-1493 x258

**AJC/CT Works Career Centers**

Hamden: 37 Marne Street | Phone: 203.859.3200  
Meriden: 85 West Main Street | Phone: 203.238.3688  
New Haven: 560 Ella T. Grasso Blvd. | Phone: 203.867.4030

Email: info@workforcealliance.biz

http://www.workforcealliance.biz/
Fact Sheet: One-Stop Career Centers

The Workforce Innovation and Opportunity Act (WIOA), signed into law on July 22, 2014, is the first legislative reform of the public workforce system in 15 years. WIOA presents an extraordinary opportunity to improve job and career options for our nation’s workers and jobseekers through an integrated, job-driven public workforce system that links diverse talent to businesses. It supports the development of strong, vibrant regional economies where businesses thrive and people want to live and work.

HIGHLIGHTS OF WIOA REFORMS FOR ONE-STOP CENTERS

WIOA retains the nationwide system of one-stop centers, which directly provide a range of employment services and connect customers to work-related training and education. WIOA furthers a high-quality one-stop center system by continuing to align investments in workforce, education, and economic development to regional in-demand jobs. The new law places greater emphasis on one-stops achieving results for jobseekers, workers, and businesses. WIOA reinforces the partnerships and strategies necessary for one-stops to provide job seekers and workers with the high-quality career services, education and training, and supportive services they need to get good jobs and stay employed, and to help businesses find skilled workers and access other supports, including education and training for their current workforce.

Improved Access to Comprehensive Services

- Each local area must have one comprehensive one-stop center that provides access to public services of the core programs and other required partners.
- In addition to the core programs, for individuals with multiple needs to access the services, the following partner programs are required to provide access through the one-stops: Career and Technical Education (Perkins), Community Services Block Grant, Indian and Native American Programs, HUD Employment and Training Programs, Job Corps, Local Veterans Employment Representatives and Disabled Veterans Outreach Program, National Farmworker Jobs Program, Senior Community Service Employment Program, Temporary Assistance for Needy Families (TANF), Trade Adjustment Assistance Programs, Unemployment Compensation Programs, and YouthBuild.
- WIOA also authorizes the Job Corps program, the YouthBuild program, Native American programs, and Migrant and Seasonal Farmworker programs, as well as evaluation and multistate projects.
- WIOA eliminates stand-alone Wagner-Peyser Employment Service offices. These services will now be provided alongside partner programs within one-stop centers.

WIOA PROGRAMS

WIOA authorizes the one-stop career center (also known as American Job Center) service delivery system and six core programs. The core programs are:
- WIOA Title I (Adult, Dislocated Worker and Youth formula programs) administered by Department of Labor (DOL);
- Adult Education and Literacy Act programs administered by the Department of Education (DoEd);
- Wagner-Peyser Act employment services administered by DOL; and
- Rehabilitation Act Title I programs administered by DoEd.

- A local area also may have additional affiliate one-stop centers with any subset of partners, or specialized centers.
- Local boards have the flexibility to include additional partners in one-stop centers. The law specifically identifies the following federally funded partners: Employment and training programs administered by the Social Security Administration, including the Ticket to Work and the Self-Sufficiency Program; employment and training programs carried out by the Small Business Administration; Supplemental Nutrition Assistance Program (SNAP) employment and training programs; Client Assistance Programs; and programs authorized under the National and Community Service Act of 1990.
- WIOA allows other partners to be part of the one-stop delivery system, including local employers and community-based, faith-based, and/or non-profit organizations, as well as employment, education, and training programs provided by public libraries or in the private sector.

Enhanced and Streamlined Operations:

- Local areas are encouraged to integrate the intake, case management, reporting, and fiscal and management accountability systems of one-stop partners.
- All partners are required to share in the funding of services and infrastructure costs of the one-stop delivery system.
- One-stop operators will be selected through a competitive process.
- Local boards are responsible for improving access to and the effectiveness of one-stop and program services.
- Local boards continue to be required to negotiate and regularly review a Memorandum of Understanding (MOU) with every one-stop partner to describe operations, services provided and coordinated, funding, and referrals. MOUs will be reviewed every three years.
- Local boards will certify one-stops every three years, using criteria written by the state Workforce Development Board that covers effectiveness, programmatic and physical accessibility, and continuous improvement. Local Workforce Development Boards may also establish additional certification criteria.

Better Public Recognition

- WIOA calls for the Department of Labor to establish a common identifier, also known as a "brand", for the one-stop system to help job seekers and employers readily access services. The common identifier will be established through the final rule, with guidance and implementation assistance provided by ETA.

EFFECTIVE DATES FOR IMPLEMENTATION AND TECHNICAL ASSISTANCE

In general, WIOA takes effect on July 1, 2015; however, the planning requirements common indicators of performance take effect on July 1, 2016 and other exceptions specifically noted in the law.

DOL is working in coordination with the Department of Education and the Department of Health and Human Services to support the public workforce system to implement WIOA. The DOL WIOA Resource Page (www.doleta.gov/WIOA) will include updated guidance and resources, as well as communicate opportunities to provide input. The WIOA Collection Page (www.workforce3on3.org) provides links to technical assistance tools and information to support implementation. Questions regarding WIOA can be emailed to DOL.WIOA@dol.gov.
ABOUT NEW HAVEN WORKS

In January 2012, the New Haven Board of Aldermen created a Jobs Pipeline Working Group to investigate solutions for New Haven’s unemployment and under-employment and regional employers’ needs for well-trained job applicants.

The Working Group, which included individuals representing the business and institutional community, labor, elected leaders, city officials, foundations, the workforce system, un- and under-employed residents, and youth, advocated for a new program called “New Haven Works” that would partner with employers, service providers and the workforce system to match qualified New Haven residents to regional job opportunities.

New Haven Works seeks to grow the local economy and improve economic stability in all communities by providing employers with a trained and qualified workforce and connecting residents to good jobs.

Established in October 2012, New Haven Works is governed by an independent board of directors, and will be funded by public and private sources.

New Haven Works opened an office at 205 Whitney Avenue —just one year after the first convening of the Board of Aldermen’s Working Group!

Established in October 2012, New Haven Works seeks to grow the local economy and improve economic stability in all communities by providing employers with a trained and qualified workforce and connecting residents to good jobs.

More economic security for New Haven families means...

Regular paychecks that flow back into the local economy and support small businesses
Access to healthcare, which reduces overall healthcare costs/emergency room visits
Better educational outcomes
Reduction in crime and violence

Access for businesses to a trained, qualified, skilled local workforce means...

Attracting new businesses in technology, manufacturing, bio-sciences, and healthcare
A stable employment base and lower turnover, recruitment, and training costs
A new vision of corporate citizenship and community involvement for local businesses— contributing to a safer, more economically stable city while meeting workforce needs

CONTACT US

205 Whitney Avenue, 1st floor, New Haven 06511
(203) 562 – 9000
info@newhavenworkspipeline.org

<table>
<thead>
<tr>
<th>Participant Requirements:</th>
<th>Participants Must Bring:</th>
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<tbody>
<tr>
<td>Must have a High School Diploma or GED</td>
<td>Updated Resume</td>
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<tr>
<td>Must be a New Haven resident</td>
<td>ID</td>
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<tr>
<td>Must be 18 years of age or older</td>
<td>Social Security Card</td>
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<tr>
<td>Must be able to work legally in the USA</td>
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What?
The Connecticut Education & Training ConneCTion is a Web site that provides the most comprehensive source of information on education and training programs offered in Connecticut. The following search options allow the user to explore the world of education & training in Connecticut:

- Which Education & Training Providers are in my area?
- Which Providers offer the type of Program or Course I am interested in?
- Which Programs or Courses are related to the Occupation I am interested in?
- Which Programs or Courses are offered by a particular provider?
- Advanced Search offers several sections of criteria that allow a user to limit their program search results. Search by certification/degree that you require, area of study, provider type, occupation or program title keyword search, or programs that lead to a license in a specific career. Combinations of choices can be made to customize a search.

The Connecticut Education & Training ConneCTion also includes Learning Links that connect the user to information about education and training that can provide the skills necessary to begin a career in a chosen occupation. These include education resources, financial aid assistance, school to career information, and opportunities in apprenticeship or the military.

Why?
The Connecticut Education & Training ConneCTion is the result of an effort by the Connecticut Department of Labor’s Office of Research to collaborate with the most reliable and accurate sources of education information in the state: the Connecticut Department of Higher Education, Connecticut State Department of Education, and the Connecticut Workforce Investment Boards.

Where?
Don’t have a computer? Your local CT WORKS Center or library has public computers with Internet access you can utilize.

The Connecticut Education & Training ConneCTion is available through ‘Step 3’ on the Connecticut Job & Career ConneCTion at: www.ctjobandcareer.org
Are you 55 years of age or older and seeking work? Check these programs

MaturityWorks operated by The Workplace, Inc
458 Grand Avenue, New Haven, CT 06513
(203) 373-2101

MaturityWorks is a Senior Community Service and Employment Program (SCSEP) of The United States Department of Labor. The purpose of this program is to provide unemployed, low-income adults age 55 and older with work-based training, job readiness, and job placement opportunities. The WorkPlace, Inc. operates the MaturityWorks program in Fairfield, New Haven, Litchfield, Tolland, Middlesex and Windham Counties in Connecticut.

What is MaturityWorks?
MaturityWorks, Created in 1965, SCSEP is the nation's oldest program to help low-income, unemployed individuals aged 55+ increase their job skills through paid community service in local non-profit community service organizations. Participants build skills and self-confidence, while earning a modest income.

MaturityWorks offers paid job training with local non-profit organizations. Participants will be matched with training assignments that fit their unique skill set, schedule, and training needs. While in the program receive support to secure employment.

To be eligible for MaturityWorks, you must:
- Be unemployed
- 55 or older
- Meet family income guidelines

Looking to become a participant, expand your job skills and get ready to re-enter the workforce?

For more information please contact MaturityWorks in New Haven
Contact Patryce Bryant (203) 373-2101 pbryant@workplace.org
Or call The Workplace, Inc toll-free 1-866-683-1682 info2@workplace.org

Senior Community Service Employment Program

Associates for Training and Development
Local in Hamden, CT
Contact Sean Joyce
(203) 314-1885

1-800-439-3307
1-802-524-3200
https://a4td.org/for-workers/scs-employment-program

SCSEP is currently accepting waiting list applications.

How does the SCSEP Program Work?
The Senior Community Service Employment Program (SCSEP) enrolls qualified older workers in part-time training positions and assigns them to public or 501(c)3 non-profit organizations in the local community.

The purpose of the SCSEP is to offer a “stepping stone” back into the workforce. It is a transitional program; positions are not intended to be permanent, all assignments are temporary.

Wages
Participant training wages and other costs are paid by A4TD through funding from Title V (SCSEP) of the Older Americans Act, administered by the US Department of Labor. There is no cost to an organization for hosting an SCSEP participant.

A4TD host training sites are expected to provide the participant with meaningful job skills training. They are also expected to encourage and help participants in their job search efforts.

Note: Host sites that can commit to hiring a participant upon successful completion of their training will be given priority. SCSEP participants undergo an assessment, testing, and additional skills training while on the program. Every effort is made to match the participant and host training site as closely as possible.

Training
Program participants are required to attend periodic training classes and/or workshops to help increase their skills.

Participants may be trained in one of 4 high demand areas: food service, retail, customer service, and healthcare.

This workforce solution was funded by a grant awarded by the U.S. Department of Labor’s Employment and Training Administration. The solution was created by the grantee and does not necessarily reflect the official position of the U.S. Department of Labor. The Department of Labor makes no guarantees, warranties, or assurances of any kind, expressed or implied, with respect to such information.

If you are interested in participating in SCSEP, call 1-800-439-3307 x24 or contact us online.

USDOL/ETA funded this workforce solution and makes no guarantees, warranties or assurances with respect to such information.
Job Search Resources

If you have a library card or resident ID card -

The New Haven Free Public Library invites you to browse our pages and visit our branches for a world of knowledge and information at your fingertips. Through its collection, media, services and programs, the library promotes literacy, reading, personal development and cultural understanding for the individual and the community at large.

http://www.cityofnewhaven.com/Library/

Find interactive career planning and job search assistance through the library’s website:

Career Cruising

The Complete Guidance System

Found under the “Databases” section of their site. Career Cruising is an interactive career resource designed for people of all ages. Explore different career options and plan future education and training. Career Cruising is available online from your home or office computer as well as at any library computer.

Please call Business, Job and Nonprofit Services at the Main Library (203) 946-7431 for more information and details.

Found at the bottom of their main web page

Job Now!

Live Job Assistance

Live, anytime, anywhere job assistance, including up-to-date nation-wide and local job search engines, professional resume critique and proven interview techniques.

Experience personalized career center seamlessly integrated with advanced virtual technology to help job seekers of diverse backgrounds and needs.

Need technical assistance or have questions?

Contact Brainfuse at 1-866-BRAINFUSE (1-866-272-4638) or send an email to info@brainfuse.com

When contacting Brainfuse, please provide an email address and the name of the library from which you are using the Brainfuse service.

There’s a branch of the New Haven Free Public Library near you

Mitchell - 37 Harrison Street
(203) 946-8117

Wilson - 303 Washington Avenue
(203) 946-2228

Fair Haven - 182 Grand Avenue -
(203) 946-8115

Stetson - 200 Dixwell Avenue
(203) 946-8119

Libraries are open on the following days & times:

MAIN: Mon 12-8 | Tue 10-8 | Wed 10-8 | Thu 10-8 | Fri 10-5 | Sat 10-5 | Sun Closed
FAIR HAVEN: Mon 10-6 | Tue 10-6 | Wed Closed | Thu 12-8 | Fri Closed | Sat 12-5 | Sun Closed
MITCHELL: Mon 12-8 | Tue Closed | Wed 10-6 | Thu 10-6 | Fri Closed | Sat 12-5 | Sun Closed
STETSON: Mon 10-6 | Tue 10-6 | Wed 12-8 | Thu Closed | Fri Closed | Sat 12-5 | Sun Closed
WILSON: Mon Closed | Tue 12-8 | Wed 10-6 | Thu 10-6 | Fri Closed | Sat 12-5 | Sun Closed
THE ROUTE TO THE HIGH SCHOOL CREDIT PROGRAM - An Overview of the High School Credit Program - Registration Process for New/Returning Students
Program Description: To receive a high school credit diploma, you must earn 23 credits, including those you may have earned at your former high school. The New Haven Adult & Continuing Education credit program offers small classes and on-line courses. When all credits are completed, of which four must be English, three in Mathematics, two in Science, and three Social Studies (including U.S. History & Civics), a diploma will be awarded. The program is open to students who are 17 years or older, do not hold a high school diploma, and are no longer officially enrolled in high school.
Effective July 1, 2011, the age at which a parent or guardian may provide consent for a child to withdraw from school was raised from 16 to 17 years old in C.G.S. Section 10-184. Therefore, individuals 17 years of age seeking enrollment in adult education should have officially withdrawn from school prior to July 1, 2011.
Adult Education creates and supports a positive, innovative learning community that promotes students’ success through several components:
- Providing a rigorous curriculum with units of study to build students’ deep understanding of instructional lessons from the College and Career Readiness standards.
- Implementing a performance-based curriculum as another opportunity to assess students’ learning.
- Utilizing assessment practices that help students make explicit connections between the content of what was learned to a meaningful and relevant application.
- Providing a competency based tracking & reporting system which lends itself to an individualized learning pace.
- Establishing a clear & explicit promotion & graduation criteria.
Each student will be placed in an advisory group for the curation of their schooling. Having the same advisory group will support positive relationships and bring a sense of belonging. The students at NHAEc will engage in career awareness and have an opportunity to further explore and prepare for those careers through internships, volunteer opportunities, and specialized workshops.

For more information, please contact Toni Thorpe, HSC Facilitator (203) 492-0213 or email: toni.thorpe@nhboe.net

THE ROUTE TO YOUR GENERALIZED EDUCATIONAL DEVELOPMENT PROGRAM - Overview of the GED Program - Registration Process for New/Returning Students
Program Description: The GED program at The New Haven Adult Education & Continuing Education Center (NHAEc) prepares adult learners to pass the 4-part, computer-based GED exam to earn a State of Connecticut diploma. Students receive necessary instruction in each of four subject areas: Social Studies, Science, Math, and Reading through Language Arts. In addition, basic computer skills are introduced to assist students with the exam. Students may purchase the official GED preparatory book at any local bookstore, if they would like. We, also, encourage students to attend tutorial classes and/or practice on-line.

How to register for the GED Exam: To register for the GED exam, students must be at least 17 years old and officially withdrawn from school for 6 months. Seventeen year-olds must submit a withdrawal form with a parent’s or guardian’s signature. Individuals who are 18 years of age must submit a withdrawal form signed by the student or a letter from their last high school stating that the class with which they entered ninth grade (or would have entered if never enrolled in high school) has already graduated. Students can begin the GED testing registration process online to create an account at: www.ged.com and complete the process at The New Haven Adult and Continuing Education Center. Participants must attend and complete both placement and assessment testing in order to enroll in GED classes.

GED course registration is: Mon.-Fri. 9-11:00am and Mon.-Wed. 5:30-8:00pm.

Day 1
Go to community room to register.
Proceed to Room 3 to take CCR Aspirations Test (if applicable)

Day 2
Return to Room 3 to take CASAS Pre/Post Assessment (if applicable)
See counselor in community room to be enrolled in appropriate

For GED courses - Evening Classes New/Returning Students - Go to community room to register. Proceed to Room 3 to take CCS Aspirations Test and/or CASAS Pre/Post Assessment (if applicable). See counselor for enrollment placement process.

For more information, please contact Tahisha Porter, GED Facilitator (203) 492-0213 or email: tahisha.porter@nhboe.net Office Hours: 8:30am - 3:35pm Individuals with documented disability, who require accommodations to take the GED exam, should contact Maureen Ryan at: 203.492.0213 or email: maureen.ryan@nhboe.net or Sabrina Mancini at the Connecticut State Department of Education at: (860) 807-2100 or email: sabrina.mancini@ct.gov.

THE ROUTE TO NATIONAL EXTERNAL DIPLOMA PROGRAM (NEDP) - is a non-credit, web-based high school diploma program. NEDP is an applied performance assessment system that assesses the high school level skills of adults and out-of-school youth. The NEDP evaluates the reading, writing, math, and workforce readiness skills of participants in life and work contexts. Many adults have acquired their high school level abilities through work, family, and community experiences; NEDP allows adults to demonstrate their skills by applying their life experiences to real-life situations presented in the program. NEDP evaluates competencies that are based on skills outlined in the Common Core College & Career Readiness Standards such as: Cultural Literacy, Financial Literacy, Health Literacy, Civic Literacy, Geography and History, Consumer Awareness, Science, and Twenty-first Century Workplace Skills. NEDP is designed for self-directed adults. Clients must have a general familiarity with the computer. Through a series of take-home projects and proctored In-Office Checks, this flexible program allows clients to complete assignments at home and to set their own pace of working. Their skill level at the time they begin and the amount of time they can devote to their school work determine the length of time required to complete the program. Upon completion, clients are awarded their high school transcript and diploma through New Haven Public Schools. NEDP is free to students who live in New Haven. All other individuals are welcome and should call the adult education office for the fee schedule. There is open enrollment throughout the year.

HOW TO REGISTER FOR THE NEDP PROGRAM Register in the Community Room at: NHAEc. Complete E-test and other required math and reading tests. Meet with a counselor and NEDP staff to determine eligibility for the program. Requirements needed:

- Good computer skills, access to a desktop or laptop computer and internet access
- Self-motivated, organized, and mature
- Ability to finish tasks independently
- Complete assessment tests and has attained minimum required scores

For more information, please contact
Briana Randis, NEDP Lead Assessor (203) 492-0213 or email: briana.randis@nhboe.net
LITERACY VOLUNTEERS OF GREATER NEW HAVEN

New Haven Office: 4 Science Park, New Haven, CT 06511
203-776-5899
Meriden Office: 14 West Main St, Meriden, CT 06451
203-235-1714
Valley Office: 415 Howe Avenue, Shelton, CT 06484
203-924-6651, ext. 102

What is Literacy Volunteers?

Literacy Volunteers of Greater New Haven is a non-profit organization that has been active in the region since 1976. Last year Literacy Volunteers supported 231 volunteer tutors who delivered free tutoring to more than 1246 adult students at 37 sites.

Literacy Volunteers is supported by Connecticut Department of Education funds, private foundations and community grants (CDBG dollars, the Community Foundation of Greater New Haven, United Way of Meriden/Wallingford, the Valley United Way, the Valley Community Foundation) as well as donations from individuals and businesses.

How Does the Program Work?

Adults who speak English but need help learning to read at a higher level work together in small groups. The groups meet twice a week with trained volunteer tutors using an established curriculum with workbooks. A computer software program provides additional help.

Non-English speaking (ESOL or English for Speakers of Other Languages) adults also work with tutors in small group settings. Classes are held weekly at a variety of sites throughout the area.

Day and night time classes are offered. All classes are free and are set up on a semester basis.

Who are the Tutors?

Tutors come from many different backgrounds – men and women of all ages and diverse life experiences. They may be retired, have full-time jobs or they may be students. Many have some college experience. Only a few have previously taught. What tutors have in common is their desire to help someone improve his or her life.

Tutors go through an Orientation and Training Program before they start tutoring. They receive ongoing support from Literacy Volunteers program managers, who help the tutors prepare lessons, test students and locate helpful resource materials.

For Additional Information

Please visit our website: www.lvagnh.org.
The Education & Employment Information Center (EEIC) is a statewide referral service of the Connecticut Department of Higher Education. We are a central source of free information for anyone who has questions about college, careers and job training.

The EEIC hotline operates from 9:00 a.m. to 4:00 p.m. every weekday except holidays. A trained information specialist will either answer your question immediately or direct you to the proper source.

We can tell you about educational offerings at all levels including college, adult, continuing education and job training programs. We also provide career information, such as job descriptions and services designed to help you find a job. We do not collect job listings, but we can tell you where to find them.

Most of the EEIC’s callers are adults looking for retraining or new careers. The EEIC also helps teenagers making college or career decisions, unemployed or dislocated workers exploring job options, adults who have not completed high school, homemakers looking to return to college or the job market, professionals making mid-life career changes, senior citizens wishing to enrich their lives with new knowledge, and employers seeking training programs or recent college graduates.

Call the EEIC toll-free hotline or browse our many publications for useful web sites and other resources.

Guides for Students, Parents and Job Seekers

Career Planning & Management Resources — Finding the right job involves exploring popular guides as well as reference books and websites. This pamphlet presents a comprehensive list of sources.

College Degree Accreditation — Lists sources for verifying the accreditation status of postsecondary programs and institutions, including private occupational schools, colleges and universities.

Course Search Websites — Lists websites for colleges, adult education offices and online degrees for young or adult students looking for credit or non-credit courses.

Financial Aid Resources — Financial websites for all students appear here, including interest-specific sites and community foundations.

Foreign Student Resources — This pamphlet contains information for International students pursuing a degree in the U.S., and students who wish to learn English or obtain a high school equivalency degree.

Health Occupation Training — A comprehensive list of Connecticut training programs in health fields.

Job Lines & Webs Sites — Describes major websites to use in searching for employment.

Life After High School — Designed for middle and high school students, this publication lists a variety of websites to use for planning for college, learning about college entrance exams, tips for study skills, applying to college online and financial aid resources. For those embarking on careers, it includes career/interest match sites, career exploration sites for middle and high school students, and career descriptions.

Parent College Prep — This checklist is designed to guide you and your college-bound student through the college application process.

Questions to Ask When Choosing A College — A variety of questions students and parents may want to explore with college admissions officers or while visiting college campuses.

Teach in Connecticut — Information for persons seeking to become certified teachers.

Tuition Aid for Veterans — Information on tuition waivers for veterans.
Small Business Resource Center

165 Church Street, 6th floor
Office Hours: Monday through Friday 9 a.m. and 5 p.m.
(203) 946 - 8387

The SBRC is a “One Stop Shop” where new entrepreneurs and current business owners alike can obtain support and services that will support business start-ups and growth.

In-Person Advising
Our staff is here to work with you on an individual basis. Using our extensive experience, we can provide you with advice, counseling, and technical assistance on everything from how to start or register a business, write a business plan, secure financing or permits, pursue local, state, and federal business incentives, find an appropriate business site, and evaluate various financing options. To get started, contact Cathy R. Graves at crgraves@newhavenct.gov. You can also come in to our office on the 6th floor of 165 Church Street any time Monday through Friday between the hours of 9 a.m. and 5 p.m.

Training Modules:
The SBRC provides training modules designed for both entrepreneurs and current business owners. To assist you, the SBRC has formed partnerships with local banks, accounting firms, and professional service agencies. These professionals give “guest lectures” to discuss the reality of their fields and what you truly need to succeed. They can also serve as mentors to address specific challenges you face over time, even after the training module has ended.

Overall, the SBRC Training Modules: race the bar of success. By registering for a training module:
- You will learn how to write a successful business plan and how to start your own business.
- Business Basics – This includes choosing a name, learning about types of start-ups, looking at the tax implications of your business, and understanding the legalities involved. You will learn how to register and license your business.
- Marketing and Strategy – You will learn how to plan a strategy to reach your target market.
- Basic Numbers – You will understand your financial requirements (i.e. budget planning, working with an accountant, understanding your finances).
- Getting Financed – You will learn about the different types of financing available to start-ups and existing businesses.
- The Web – The internet has become an essential marketing tool. You will learn how to use social media to grow your business.

We will offer comprehensive programming around the following:

Business Planning and Structure – You will learn how to write a successful business plan and how to start your own business.

By setting goals on our projects, SCD ensures that all construction businesses have an equal opportunity to participate in City projects. In addition to goal setting, SCD is committed to ensuring that all projects are complying with real time monitoring and enforcement of M/WBE requirements. The very best business training is doing business. There is no better way for a small, underutilized firm to develop the skills and experience required for bigger jobs then to have a chance to work on smaller projects. City construction and construction-related projects valued over $150,000 must demonstrate efforts to achieve a 25% minority subcontractor goal. No bonding requirements for contracts under $100,000 in value. 10% construction contract value is set aside for registered SCDP contractors on school construction. A monthly contractor list is provided on our website which assists prime contractors in locating subcontractors. Working together, we can develop and nurture a competitive construction industry in the City of New Haven which successful, efficient contractors who are representative of the City’s ethnic diversity, provide high quality services for the City while offering good wages to their employees and earning profits that enable continuous business expansion and long-term growth.

Committed to assisting small-, minority-, and women-owned businesses to grow and overcome challenges that may make it more difficult to win public contracts.

The Small Contractor Development Program

165 Church Street, 6th floor
New Haven, CT 06510
Office Hours: Monday - Friday 9am - 5pm
Phone: 203-946-8577
Fax: 203-946-7808

The City of New Haven is committed to developing and nurturing a competitive local construction industry which represents New Haven's ethnic diversity. To ensure equal opportunities for contract and construction-related contractors, and to enable minority- and women-owned firms to overcome a history of disadvantages by providing targeted opportunities and mentoring, The Small Contractor Development Program (SCDP) is part of the City of New Haven's Department of Economic Development which promotes creating jobs, improving quality of life and driving economic growth.

The SCDP helps small, minority and women-owned construction businesses grow and overcome challenges that may make it more difficult to win contracts and work on City of New Haven projects. The program encourages participation and inclusion of small, minority and women-owned businesses in City of New Haven projects by:
- Enforcing Chapter 12 1/4 of the New Haven Code of Ordinances to ensure compliance.
- Providing information and knowledge on projects.
- Hosting workshops and seminars.
- Facilitating special networking events and information sessions.
- Targeted assistance for specific project needs.
- One-on-one technical assistance in the procurement process.
- Connecting registered contractors with greater opportunities.

In 2001, the Board of Aldermen adopted Section 12 1/4 of the New Haven Code of Ordinances, which created the Small Contractor Development Program. Through this program, the City provides opportunities to small and minority contractors to establish and grow in the City. Contractors who are registered by the City do business on City contracts. Contractors who are registered by the City do business on City contracts. Contractors who are registered by the City do business on City contracts. Contractors who are registered by the City do business on City contracts. Contractors who are registered by the City do business on City contracts. Contractors who are registered by the City do business on City contracts. Contractors who are registered by the City do business on City contracts.
PROVIDE THE FOLLOWING DOCUMENTATION IS NEEDED FOR

0 A low-income youth
0 A child or an unenrolled parent
0 A youth advocate
0 A youth who is an individual with a disability
0 A child or former foster youth
0 Enrollment in a CED and Adult Education Program

Eligible applicants must:

- Be able to provide documentation proving ONE of the following:
  - Involvement in the Information Technology Program
  - Be willing and able to make a long-term commitment to their Education Program
  - Be a documented high school dropout or enrolled in an Adult Education Program
  - Between the ages of 15-24 on date of enrollment
  - Be a New Haven resident

To qualify you must be:

High School Diploma or equivalent

Employment or Education Background

Unemployed

Low Income

Age 18 to 24

No education beyond 8th grade

To apply:

1. Complete an application.
2. Submit a resume or CV.
3. Submit a cover letter.
4. Attend an interview.

Upon completion of the Microsoft Office Specialist (MOS) Certification:

Microsoft Word Certification
Microsoft Excel Certification
Microsoft PowerPoint Certification

Microsoft Office applications:

The Microsoft Office Certification Program offers extensive knowledge of all three Office Specialist Certifications and Internships.

The Higher Heights Youth Empowerment Program offers free Microsoft

INFORMATION TECHNOLOGY PATHWAY CERTIFICATION
JOB CORPS AND VETS: HELPING VETERANS START A NEW CAREER

What is Job Corps?
Transitioning from the military and starting a new career can be challenging. Job Corps can help. At Job Corps, veterans can train for a new and rewarding career alongside other veterans. After training, our staff will work with veterans to find a job for up to 21 months.

Job Corps offers hands-on training to eligible 16- through 24-year-olds in America’s fastest-growing careers. Each year Job Corps provides training and support services to more than 100,000 young people in more than 100 career areas at 123 centers across the nation. No matter where veterans are coming from or where they want to go, there is a Job Corps center nearby.

What does Job Corps offer to veterans?
Veterans receive priority enrollment at all Job Corps centers. While they may attend any Job Corps center in the nation, there are three centers that offer dorm areas exclusively for veterans. They will be living among other veterans who are also transitioning from the military to civilian life. Those centers are:

- Atterbury Job Corps Center in Edinburgh, Indiana
- Earle C. Clements Job Corps Center in Morganfield, Kentucky
- Excelsior Springs Job Corps Center in Excelsior Springs, Missouri

Starting a new career.
One of the program’s biggest benefits is its post-graduate support. When veterans are ready to start looking for a job, staff will work with them to find job openings and submit resumes. Job Corps will help graduates for up to 21 months after graduation to connect with housing, transportation, and other support services.

Want to learn more about Job Corps? Visit us at www.jobcorps.gov.
Our goal is to afford Veterans the opportunity to return to healthy, productive lifestyles within their own communities.

The Homeless Veteran Supported Employment Program (HVSEP) provides vocational assistance, job development and placement, and ongoing supports to improve employment outcomes among homeless Veterans and Veterans at risk of homelessness. Formerly homeless Veterans who have been trained as Vocational Rehabilitation Specialists (VRSs) provide these services.

VA’s Compensated Work Therapy (CWT) Program is a national vocational program comprised of three unique programs which assist homeless Veterans in returning to competitive employment: Sheltered Workshop, Transitional Work, and Supported Employment. Veterans in CWT are paid at least the federal or state minimum wage, whichever is higher.

VA’s National Cemetery Administration & Veterans Health Administration have also formed partnerships at national cemeteries, where formerly homeless Veterans from the CWT program have received work opportunities.

The Vocational Rehabilitation & Employment (VR&E) VetSuccess Program assists Veterans with service-connected disabilities to prepare for, find, and keep suitable jobs. Services that may be provided include: Comprehensive rehabilitation evaluation to determine abilities, skills, and interests for employment; employment services; assistance finding and keeping a job; and On the Job Training (OJT), apprenticeship, and non-paid work experiences.

For information about possible employment services in their area, Veterans can call the National Call Center for Homeless Veterans hotline at 1-877-4AID-VET. You will be connected to a trained VA staff member. Hotline staff will conduct a brief screen to assess your needs. Homeless Veterans will be connected with the Homeless Program point of contact at the nearest VA facility.

Contact information will be requested so staff may follow-up.

Housing Assistance For Veterans

Housing assistance for homeless Veterans and their families is available through several federal programs. The U.S. Department of Housing and Urban Development and VA Supportive Housing Program (HUD-VASH) partner to provide permanent, supportive housing and treatment services for homeless Veterans.

HUD allocated nearly 38,000 “Housing Choice” vouchers across the country, which allows Veterans and their families to live in market rate rental housing while VA provides case management services. A housing subsidy is paid to the landlord directly by the local public housing authority on behalf of the participating Veteran. The Veteran then pays the difference between the actual rent charged by the landlord and the amount subsidized by the program. The case management services facilitate the attainment of the Veteran’s recovery goals. The HUD-VASH Program is for the most vulnerable Veterans, and provides special services for women Veterans, those recently returning from combat zones, and Veterans with disabilities.

http://va.gov/HOMELESS/for_homeless_veterans.asp
Over the past two decades, through a steady process of program modification and development, VA Connecticut’s Errera Community Care Center (“ECCC”) has evolved into one of the leading centers of innovation in psychosocial rehabilitation and in the integration of the psychosocial and biomedical approaches.

ECCC serves veterans struggling with mental illness and/or substance abuse disorders, homelessness, and/or aging. At the ECCC, a team of multidisciplinary mental health professionals come together to provide an array of community-based rehabilitative programs including day and crisis intervention programs, vocational programs, housing programs (ranging from subsidized to non-subsidized, supported to non-supported), homeless outreach and advocacy and case management programs.

Believing in recovery and hope, and utilizing the principles of psychiatric rehabilitation, ECCC staff-members partner directly with the veteran being served to identify his or her goals and needs. Recovery plans build on the person’s strengths and help the individual compensate for the negative effects of the psychiatric disability. Services and supports are provided in the community to enhance natural support systems, to advance independence, and integration, so that each individual can live and function at optimal levels in the least restrictive environment possible.

Affirmative, non-stigmatizing attitudes about persons with mental illness, framed by an empowerment structure serve as the foundation of ECCC psychosocial rehabilitation services. ECCC represents the vanguard of the national movement to integrate Peer Specialists into mental health treatment and recovery programs. Peer Specialists are health and mental health service consumers who have received peer counseling training, and have demonstrated the skill, motivation, and desire to help their peers in a supportive and/or counseling role. Most have either suffered from mental or physical illness, substance abuse problems, and/or have been homeless. ECCC’s eleven Peer Specialists are integrated throughout ECCC’s programs. In a myriad of ways, they strengthen and enrich those programs.

People in recovery operate the Veterans Empowerment Committee (VEC). Recipients of services play an active role in the day-to-day operations of the ECCC by orienting all new recipients of services, running the community lunch program, identifying issues and needs, and advocating and seeking resources to meet these needs. Persons in recovery are involved in all aspects of ECCC programming including writing and/or co-signing all policies. Persons in recovery also hold direct leadership roles by serving as Community Mental Health Advisory Board members who advise and consult to the Chief, Mental Health Care line and staff at VA CT. They monitor the services provided, advocate both within the hospital leadership structure and within the recovery community on issues important to quality of care, access to care, and resources. In addition, recipients of services serve as facilitators for Vet-to-Vet, a consumer designed, run and facilitated psycho-educational program which was initiated at the ECCC by Moe Armstrong in early 2002. Meetings are both educational and supportive and are led by consumers each weekday. Critical to the full spectrum of services provided at the ECCC are the community partnerships that have been established and nurtured with a wide range of private industry, charitable and governmental bodies in the region.

At ECCC veterans are served with innovative, effective, individualized programs to find transitional and supportive housing and jobs through a Compensated Work Therapy Program. In addition, staff advocate locally and regionally to rectify the overwhelming effects of homelessness, poverty, inadequate resources and the stigma of mental illness.

Evidence of ECCC’s recognition as the leader in each of its fields of endeavor is found in the increasing number of organizations coming to ECCC to learn, the role its staff plays in education throughout the country, how it operates, and how its model can be replicated throughout the nation.

While the contents of this site have been developed in cooperation with VA personnel, it is not an official site of the Department of Veterans Affairs.
Soldiers’, Sailors’ and Marines’ Fund

Categories: Active Military/Veterans, Income Assistance, Older Adult Programs

The following is summarized from The Soldiers’, Sailors’ and Marines’ Fund web site http://www.ct.gov/ssmf

Financial assistance for health and maintenance needs of eligible veterans with an honorable discharge, and their spouses (or widows) and their minor children (ages 0 through 17). The spouse or child must be living with the veteran or living with the veteran at the time of his/her death. Funds can be used for food, clothing, shelter, fuel, utilities, and burial expenses (For hospital care and other medical expenses, veterans should first contact the United States Veterans Administration (VA) to determine if they are eligible for any VA benefits). The Fund is limited by its earnings, so it may not be able to completely meet the veteran’s need.

The fund was created by the Connecticut General Assembly in 1919 and is administered by the American Legion.

WHO IS ELIGIBLE?

- Veteran must demonstrate need
- Must have served in at least one of the armed services, including National Guard and Reserves
- Must reside in Connecticut at the time of application and while in receipt of aid
- Must have honorable discharge
- Must have at least 90 days of active duty service, unless discharged for a service-connected disability, or for the full extent of the conflict in a combat or combat support role if the war campaign or operation lasted less than 90 days.
- Assistance is limited to once in a twelve month period

APPLICABLE DATES OF SERVICE:

- World War I: April 6, 1917-November 11, 1918
- World War II: December 7, 1941-December 31, 1946
- Vietnam Era: February 28, 1961-July 1, 1975
- Persian Gulf Era (a.k.a. Global War on Terrorism, includes Afghanistan, Bosnia, Iraq, Kuwait, Qatar, Saudi Arabia, Somalia): August 2, 1990-Indefinite (Must have been discharged prior to applying for assistance)

OR: Combat or combat support service is required for the following service periods:
(Must have been awarded the Armed Forces Expeditionary Medal.)

- Lebanon: July 1, 1958 to November 1, 1958; and September 29, 1982 to March 30, 1984
- Panama: December 20, 1989-January 31, 1990

HOW TO OBTAIN SERVICE: State office or regional offices will tell callers where to apply for assistance; also, name and address of nearest Fund Representatives may be obtained from the local American Legion Post or the office of the Town or City Clerk, where the names and addresses of the Fund Representatives are registered.
What do you want to do for a living?

"I want to be a..."

"I'll know it when I see it."

"I'm not really sure."

Search careers with key words.

Describe your dream career in a few words:

Examples: doctor, build houses

Browse careers by industry.

There are over 900 career options for you to look at. Find yours in one of these industries:

- Administration & Support Services

Tell us what you like to do.

Answer questions about the type of work you might enjoy. We'll suggest careers that match your interests and training.

Check out this government sponsored site...it just may help you find that next perfect job or a pathway to learn and prepare for a new career.

Are you a veteran looking for work?

Click on the link to:
My Next Move for Veterans
for help finding a civilian career similar to your military job
Veterans Tuition Waiver

Under Connecticut state statutes, tuition at Connecticut public colleges and universities may be waived for:

- eligible veterans.
- active members of the Connecticut Army and Air National Guard.
- any Connecticut resident who is a dependent child or a surviving spouse of a member of the Armed Forces killed in action on or after September 11, 2001 who was a Connecticut resident.
- state residents who are dependent children of a person whom the Armed Forces has declared to be either missing in action or a prisoner of war while serving in the Armed Forces after January 1, 1960.

The state tuition waiver also covers the amount of tuition which exceeds the tuition benefit received under the federal 2008 Post-9/11 Veteran Educational Assistance Act.

College costs other than tuition — such as for books, student activity and course fees, parking and room and board — are not waived. When applying for admission or registering for courses, remember to bring a copy of your separation paper (Form DD-214). Note that waivers may be reduced by the amount of education reimbursement you may receive from your employer.

This guide, prepared by the Education & Employment Information Center (EEIC), contains general information on waivers for veterans. As procedures vary across Connecticut campuses, you should contact colleges directly for more details. National Guard members also may contact their Education Service Officer. To learn about other types of college financial aid, contact the EEIC, a statewide clearinghouse on learning and career opportunities operated by the Connecticut Office of Financial and Academic Affairs for Higher Education.

General Information

University of Connecticut
To qualify for a tuition waiver at UConn, veterans must be admitted to an undergraduate or a graduate degree program. The tuition waiver also applies toward UConn’s BGS and MBA programs. Extension Fund courses (courses paid for from student fees) — such as summer, intercession and non-credit courses — do not qualify for the waiver.

Connecticut State University
Veterans accepted for admission to Central, Eastern, Southern or Western Connecticut State University must be formally admitted for undergraduate or graduate study to receive the 100% tuition waiver for credit courses, although they do not have to declare a major initially. A 50% course fee waiver is offered for Extension Fund courses (summer and intercession credit courses).

Community Technical Colleges
The 12 Community Colleges waive tuition for full- or part-time credit study funded through the state’s General Fund. The waiver, however, cannot be applied toward summer, intercession or non-credit Extension Fund courses.

Charter Oak State College offers a 50% course fee waiver for eligible veterans who are matriculated.

How to Qualify

To be eligible at a public college or university, veterans must:

- be honorably discharged or released under honorable conditions from active service in the U.S. Armed Forces (U.S. Army, Navy, Marine Corps, Air Force and Coast Guard). National Guard members, activated under Title 10 of the United States Code, also are included.
- have served at least 90 or more cumulative days active duty in time of war (see Periods of Service) except if separated from service earlier because of a federal Department of Veterans Affairs (VA) rated service-connected disability or the war, campaign or operation lasted less than 90 days and service was for the duration.
- be accepted for admission at a Connecticut public college or university.
- be domiciled in Connecticut at the time of acceptance, which includes domicile for less than one year.

Periods of Service

Only those who "performed service" in the following manner may qualify:

- Active duty for at least 90 or more consecutive days during:
  - World War II — December 7, 1941 to December 31, 1946
  - Korean Conflict — June 27, 1950 to January 31, 1955
  - Vietnam Era — February 28, 1961 to July 1, 1975
  - Persian Gulf War — August 2, 1990 until an ending date prescribed by Presidential proclamation or by law (no end date at this time). All military war service subsequent to August 2, 1990 is covered, including but not limited to, Enduring Freedom, Noble Eagle, Iraqi Freedom, Somalia and Bosnia.

- Engaged in combat or in a combat-support role in:
  - Lebanon — July 1, 1958 to November 1, 1958 or September 29, 1982 to March 30, 1984
  - Grenada — October 25, 1983 to December 15, 1983
  - Operation Earnest Will — July 24, 1987 to August 1, 1990 (escort of Kuwaiti oil tankers flying the U.S. flag in the Persian Gulf)
  - Panama — December 20, 1989 to January 31, 1990

Service in time of war does not include time spent attending a military service academy. Reservists must be mobilized in time of war for other than training purposes.

Other Sources of Financial Aid

The federal government offers education and training assistance for veterans and their dependents. For information on GI Bill Benefits offered through the U.S. Department of Veterans Affairs, including the Yellow Ribbon Program, contact the VA Education Customer Service: 888/442-4551 or www.gibill.va.gov.

Current and retired servicepersons interested in teaching careers should contact Troops to Teachers (888/463-6488, www.newenglandttd.org) for eligibility requirements and applications.

The Entrepreneurship Bootcamp for Veterans with Disabilities (EVB), (http://whitman.syr.edu/evb/) is a privately-funded initiative which offers free small business management and entrepreneurial training to post-9/11 veterans with service-connected disabilities at the University of Connecticut.

Active duty military personnel stationed in Connecticut, including spouses and dependents, are eligible for in-state tuition.

The Connecticut Technical High Schools (www.cttech.org) offer tuition waivers for eligible veterans in adult vocational training programs.
114-125 Boston Post Road, West Haven, CT

1-877-44U-VET (1-877-448-8388)

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Social Services Block Grant (SSBG) Case Management

The Social Services Block Grant (SSBG) Case Management program is administered by the Connecticut Association for Community Action, Inc. (CAFCA) with funding provided by the Connecticut Department of Social Services (DSS). SSBG Case Management services are services or activities that help individuals and families meet their needs. All services are free. These services are available to anyone who may need them.

Who benefits?

- People who are under or unemployed
- People who need help applying for social services
- People who need referrals to basic needs, treatment, health, and shelter services
- People in need of job search assistance or who need help identifying job training and educational opportunities

Who is eligible?

- Connecticut residents at least 18 years old
- Single adults
- Families with at least 1 child under 18 living with you
- There are income guidelines. A SSBG case manager will verify your income during your first appointment

What can SSBG help with?

- Food and nutrition
- Application completion
- Goal planning
- Housing information and assistance
- Referrals to other services
- Transportation assistance
- Help finding education or training opportunities
- Job search and resume writing
- Money management and budgeting

**PLEASE NOTE ACCESS TO SSBG RESOURCES DEPENDANT ON ENROLLMENT IN CASE MANAGEMENT SERVICES AND DETERMINED BY CAANH, Inc.**
Coordinated Access:
A simpler and more effective way to serve our homeless neighbors.

Connecticut
2-1-1
Get Connected. Get Answers.

To access shelter and housing resources call 2-1-1.
*Effective Monday, January 26, 2015*
Connecticut’s Coordinated Entry guidelines now require that everyone seeking emergency shelter and housing go through the state’s 2-1-1 system.

Community professionals, including educational, judicial, medical, and social service staff, should assist those who cannot call without help, by calling 2-1-1 with them.

After dialing, select option 3, and then option 1, to reach trained Housing Specialists. A 2-1-1 Housing Specialist will perform an initial assessment, make referrals as needed to help avoid homelessness and, when appropriate, schedule a community-level appointment with one of our designated case managers. This does not guarantee immediate shelter or housing placement. However, we will seek to access all available resources for each household through this process.

If you cannot dial 211 from your phone, dial 1-800-203-1234.

*In times of extreme weather, please seek shelter immediately.*

*First-come, first-serve MALE walk-ins are still accepted at Emergency Shelter Management Services (645 Grand Avenue, New Haven) and the Columbus House Winter Overflow (232 Cedar Street, New Haven).*

*Our new Overnight Warming Center will accept male and female adults from January 15th to March 15th. The hours are 10:30 PM to 6:00 AM at Church on the Rock (95 Hamilton Street, New Haven, CT).*
LIBERTY SAFE HAVEN DAY PROGRAM

The Day Program located at Liberty Safe Haven offers a place for homeless individuals to spend their day and gain access to important support services. Open to individuals who are homeless and confronting chronic illness, mental illness or addiction, the Day Program fills a critical need for many people in our community.

The services offered include counseling, referral to community resources, help with job searches, laundry room access, shower and bath facilities, and transportation to medical appointments.

A community room is available, with television, a library, meals and coffee.

The program also offers an on-site computer center, with classes for all levels of experience. Users are taught computer skills, both for personal use and to give them knowledge and experience that will help them in today's job market. Participants also have telephone access, and are given individual voice mail accounts. This combination of computer access, phone access, voice mail and email are important to finding a job or making medical appointments, and they help participants to remain connected with the community.

The hours of operation for the Safe Haven Day Program are Mondays through Fridays from 8:30 am to 3:30 pm.

Please call (203) 495-1770 for more information or to schedule an intake.
Are you homeless and need a photo ID?

http://ct.gov/dmv/site/default.asp

The State of Connecticut passed legislation to assist homeless persons who are residents of authorized shelters or transitional housing programs in obtaining a State of Connecticut Department of Motor Vehicles issued non-driver photo identification:

Sec. 1-1h. Identity cards. (a) Any person who does not possess a valid motor vehicle operator's license may apply to the Department of Motor Vehicles for an identity card. The application for an identity card shall be accompanied by the birth certificate of the applicant or a certificate of identification of the applicant issued and authorized for such use by the Department of Correction. Such application shall include: (1) The applicant's name; (2) the applicant's address; (3) whether the address is permanent or temporary; (4) the applicant's date of birth; (5) notice to the applicant that false statements on such application are punishable under section 53a-157b; and (6) such other pertinent information as the Commissioner of Motor Vehicles deems necessary. A fee of twenty-two dollars and fifty cents shall be paid to the department upon issuance to the applicant of an identity card which contains a picture of the applicant and specifies the applicant's height, sex and eye color. The applicant shall sign the application in the presence of an official of the department. The commissioner may waive the fee for any applicant who has voluntarily surrendered such applicant's motor vehicle operator's license or whose license has been refused by the commissioner pursuant to subdivision (4) of subsection (e) of section 14-36. The commissioner may waive the fee for any applicant who is a resident of a homeless shelter or other facility for homeless persons. The commissioner shall adopt regulations, in accordance with the provisions of chapter 54, to establish the procedure and qualifications for the issuance of an identity card to any such homeless applicant.

(b) An identity card shall expire within a period not exceeding six years from the date of issuance of such card. Each such card shall indicate its date of expiration. Any person who holds an identity card shall be notified by the commissioner before its expiration and may renew such card in such manner as the commissioner shall prescribe upon payment of a fee of twenty-two dollars and fifty cents.

(c) A distinctive identity card shall be issued to any applicant less than twenty-one years of age. The identity card shall contain a statement that it is issued subject to the same verification of the applicant's identity as required for the issuance of a motor vehicle operator's license. The card may thereafter be exhibited to establish the age and identity of the person to whom it was issued.

(d) The Commissioner of Motor Vehicles, in consultation with the Liquor Control Commission, shall adopt regulations in accordance with the provisions of chapter 54 to carry out the purposes of this section and section 30-86.

(e) Any person who misrepresents his age or practices any other deceit in the procurement of an identity card, or uses or exhibits an identity card belonging to any other person, shall be fined not more than fifty dollars or imprisoned not more than thirty days or both.

*****************************************************************************************

Under this program the DMV waives the normal application fee one time within the 6 year life of an ID cards expiration – and only when the shelter or transitional housing program staff completes the proper form (DMV form B-230) accompanied by required documentation.

Talk to your shelter / transitional housing case manager about receiving this assistance.
Know Yourself by Zorka Hereford www.essentiallifeskills.net

To know yourself is your first priority.
How can you set goals, go about life, and have relationships if you don’t know who you are or what you want?

You really can’t.

To not know yourself leads to confusion and wasting much time in hit and miss situations.

We tend to underestimate the importance of knowing ourselves. Many of us go through each day reacting to events and just getting by rather than making conscious choices based on who we are and what we want.

When we don’t know where we are headed it’s hard to set goals, get motivated and determine the best course of action. Before we can do any of these things we must establish who we are.

To know yourself:

- Be aware of your strengths, weaknesses, likes and dislikes
- Observe and be aware of your moods, reactions and responses to what is happening around you
- Become aware of how these moods and emotions affect your state of mind
- Examine how you interact with others
- Observe how your environment affects you

Knowing and understanding yourself better, in turn, leads to better decision making, setting and reaching appropriate goals and altogether living more productively.

There are many interesting personality tests and evaluations for self-discovery that can help you become more in tune to yourself and are fun to do.

Two powerful tools I found exceptionally helpful are:

The Myers-Briggs Type Indicator (MBTI) [http://www.myersbriggs.org]

The Enneagram [http://www.enneagraminstitute.com/]

Not only do these tools help you understand yourself better and what drives some of your behaviors, they also help you understand and get along better with others.

NOTE

The afore information is taken as found from the Internet.

Anyone reading these materials is encouraged to discuss them and the ideas they relate with professionals they may be under formal treatments or helpful service
Why Citizenship? The stigma of having lived with multiple experiences with mental health, trauma, co-occurring substance abuse, and having involvement in the criminal justice system, has led to many feeling and being seen as outsiders or second class citizens.

The Citizens Project started over 12 years ago to address these concerns of community disconnection. The project was inspired and developed from the research of Drs. Michael Rowe & Madelon Baranoski, and people in recovery. Dr. Rowe defines Citizenship as a person’s strong connection to the “5 R’s”: Rights, Roles, Responsibilities, Resources and Relationships that a healthy society makes available to its members through public and social institutions and through associations with others. The vision of the Citizens Project is for All to have a full and meaningful citizenship!

Project Components: As a student of the Citizens Project, Individuals participate in a co-learning process; learning from each other. Classes (sample of the 24 classes)

- Relationship Building
- Negotiating the Criminal Justice System
- Advocacy & Leadership
- Career—Educational and Vocational Development
- Public Speaking
- Housing Options and Issues
- Communication 101
- Healthy Alternatives

Classes are held twice a week (Tuesdays and Thursdays 2-4:30pm)

Mutual Support Group

The “What’s Up?” Group is an opportunity for students to share successes, provide support, and offer feedback around challenges. What’s Up? is a mutual support group facilitated by the students.

Valued Role Projects

Individual or group community projects inspired by students’ passions, knowledge and experiences.

Who Can Enroll as a Student? Anyone who...

- Is 18 years or older
- Is a resident in the Greater New Haven area for the duration of the 6 month project
- Receives care/follow-up for mental health or co-occurring mental health and substance use
- Has had involvement in the criminal justice system (arrest, probation, parole or incarceration) within the past 3 years
- Is interested in learning and sharing with others
- Will commit to a 6-month project that meets twice a week

ALL can engage with the Citizens Project:

Ideas for classes that may enhance the Citizenship experience?

Community projects that the students can collaborate on?

If so, Please contact the Project Director

What’s in it for me? Classes on rights, responsibilities, relationships, roles and re-sources for individual and community enhancement. A mutual support group called: “What’s Up?” Peer Support in the classes and the community with a person in recovery with “similar” life experiences Individual or group community projects inspired by students’ knowledge, passion and experiences Ten (10$) Stipend for each class you attend Weekly social networking activity Certificate of Completion and Graduation Ceremony at City Hall
MCCA offers outpatient treatment services through individual, group and family therapy.

Clients are able to participate in a variety of programs such as intensive outpatient, relapse prevention, early intervention, women’s and men’s services and Latino outpatient. Through these supportive therapies clients are able to recognize triggers and destructive behavior and begin to create the positive changes leading to the well-being created by a healthier lifestyle.

Family education and therapy is also available and covers the many issues family members must cope with when dealing with a family member suffering from an addiction or mental illness.

Our objective is to accommodate clients by allowing them to remain in the home and be able to work or attend school while in treatment. Most programs and counselors are available during evening hours.

Services include:
- Evaluations and assessments
- Individual, group and family therapy
- Education and treatment for family members and significant others
- Relapse prevention groups
- Gender and age specific services
- Continuing care and referral services

Specialized Groups
- Intensive Outpatient Program
- Anger management
- Gender specific trauma group
- Dialectical Behavior Therapy (DBT)
- Co-occurring Groups
- Ongoing Maintenance
- Suboxone group
- Problem gambling group
- Mommy and Me

Outpatient Treatment for:
- Substance Abuse
- Mental Health/Co-occurring Disorders
- Better Choice Gambling Program
- Latino Outreach

Open Access at all of MCCA locations

There is no need to wait weeks for an appointment, simply walk-in. If you are not seen on that day, you will definitely walk out with a scheduled appointment. Please note, clients will be seen on a first come, first serve basis.

MCCA offers walk-in day hours in our New Haven facility on
Tuesdays from 8:30am to 12pm for all clients in need of an outpatient evaluation

If you prefer to schedule your appointment by phone, call our scheduling department at 877-874-6222 between the hours of 8am and 8:30pm to make a reservation for an appointment.
On your appointment day - please arrive 15 minutes early to complete paperwork.

MCCA participates in the Connecticut General Assistance Behavioral Health Program
For your convenience, we accept cash, checks and most major credit cards.
MCCA participates in many managed care plans, and we also accept traditional insurance.
Some insurance plans may require that you obtain authorization from them before you visit us. Since this differs by plan, please check with your insurance company so you may receive complete benefits from your coverage.
Many insurance plans require that you make a co-payment at the time of your visit.

MCCA is recognized by the Internal Revenue Service as a 501(c) 3 non-profit community-based organization.
MCCA 38 Old Ridgebury Road, Danbury, CT 06810 877.874.6222
The Village of POWER is a program that provides services to women struggling with substance abuse, homelessness, mental health challenges or HIV/AIDS.

In conjunction with Northside Community Outpatient Services, the program offers groups specializing in employment readiness, medical and psychiatric wellness, household management, spirituality, parenting and emotions management.

Clients are encouraged to utilize the program daily and for as long as they need assistance. Growing through Sewing is one of the recovery programs offered at the Village of POWER. Recovery principles are reinforced through this program including patience, concentration, problem solving, working as a team and stress management.

The Village of POWER is open for all referrals. Call (203) 503-3484.
226 Dixwell Avenue, New Haven, CT 06511 • Monday – Friday 9:00 am – 5:00 pm
Anxiety Reduction Group

Worried? Stressed out? Feeling anxious?

Join this group to:
- Learn about anxiety, including where it comes from, how to feel more in control and how small changes can make a big difference
- Learn more about the mind/body connection
- Learn how you can lead a more relaxed life

Group meets Wednesdays at 10:00 am
Cornell Scott-Hill Health Center
State Street Counseling Services
913 State Street, 2nd floor, New Haven, CT
In the large group room
Call 203-503-3663 for more information.
Group led by Jessica Sinchak, LPC

Relapse Prevention

An outpatient group for adults recovering from substance use disorders in a safe and supportive environment

You're encouraged to attend if:
- You are enrolled in treatment at the health center's State Street Counseling Services
- You are considering, trying to, or have entered the recovery process
- You need additional support to assist in preventing relapse

The group will focus on:
Triggers to Alcohol & Drug Use, Relapse Prevention, Building Coping Skills and Enhancing Strengths

Group meets Tuesdays from 11:00 am–12:00 pm
Cornell Scott-Hill Health Center
State Street Counseling Services Large Group Room
913 State Street, New Haven, CT
To join, talk to your therapist and ask for a referral or call:
Katherine Rende, MSW at 203-503-3668
A Statewide No Cost Transportation Service

RIDES TO AND FROM
Sober Houses | Recovery Houses | Shelters | Detoxification Facilities
Treatment Programs | Hospitals

Road to Recovery staff will respond to completed applications.
Once eligibility is confirmed, rides can be arranged within hours, sometimes the same day.
Transportation is available state wide, Monday through Friday, from 8 am to 5 pm.
Participants must be active Husky D recipients, receiving no cash assistance.
No fees are charged to participating agencies or the eligible riders.
Road to Recovery will discuss fee for service for ineligible riders.

For more information call:
Edna Brown, Road to Recovery at (203)401-2087.

Applications can be faxed to (203)401-2086 or scanned and e-mailed to
roadtorecovery@columbushouse.org.

A program of Columbus House funded by
The CT Department of Mental Health and Addiction Services

&
Advanced Behavioral Health.
HOW TO DEAL WITH ANGER IN YOURSELF
Not by ignoring or suppressing it. Experience and science have shown repeatedly how poorly those strategies work. Once anger rises past a certain point, it seems to require satisfactory expression to be diffused. That is, it must be expelled in a way that feels good—in a way that is literally emptying. The goal then would be to expel it in a way that does as little damage as possible. How one does this depends on why the anger one feels is rising in the first place. Anger aimed at harming oneself. Depression is almost certainly the cause and should be identified and treated. Anger aimed at achieving control. Ask yourself why you feel out of control. Fear is a common reason. Actually lacking control is another. Anger is, fortunately or unfortunately, often a good strategy to regain control in the short-term, and easier to feel than many of the emotions that trigger it. But as it ultimately remains an expression of our unfulfilled need to control (if we actually had control, we wouldn’t get angry), far better to identify a means to actually provide us real control rather than the illusion of it. When such control isn’t possible, a next best option is to fully recognize what feelings being out of control leads to first, before anger: fear and uncertainty. If we can identify these feelings each time they arise, we at least have a chance to deal more constructively with them—or at least more consciously. Anger aimed to make us feel powerful. Control isn’t exactly the issue here. It’s more that we feel small and insecure and have stumbled upon anger as an effective means to feel bigger than those around us. Recognizing this is what’s going on empowers us again to interrupt the generation of anger and instead to deal with the feelings of insecurity. Anger that arises from insecurity is particularly efficient at destroying intimate relationships. Anger at injustice. How best to discharge this anger? Take action to correct the injustice, whether committed against yourself or someone else.

Of course, anger may arise for more than one of these reasons at one time. Anger at an injustice committed against you (as opposed to someone else) may intermingle with anger aimed at achieving control (as an expression of a wish for control that could have prevented the injustice from being committed in the first place). Anger aimed at yourself for being powerless in a given situation may intermingle with anger at someone else as a way to achieve the very power you lack.

HOW TO DIFFUSE ANGER IN OTHERS
The goal here is two-fold, your ability to carry out the second being dependent on your ability to carry out the first:

Remain in control of yourself. When you find yourself on the receiving end of someone’s anger, they’re either trying to control you in some way or make you feel small so they can feel big. Or you’ve done them some kind of wrong. You should seek to understand which of the three it is. You must tell yourself that anger is their strategy and has nothing to do with you at all, unless of course you really have committed an injustice against them, in which case you should make amends.

Help them discharge their anger in a way that feels satisfying without causing harm. Responding to anger with anger rarely accomplishes anything positive. If you remain in control of yourself so that another’s anger neither manipulates you nor makes you feel small, you have a chance to help them deal with the real issue that triggered their anger in the first place. What tactics work to accomplish this?

Validate their anger. Resisting a person’s anger, getting angry back at them, denying that their anger is justified all do nothing more than inflame it. Even if their anger isn’t justified in your mind, what would convincing them of that accomplish? It likely wouldn’t give them control over it. Feelings require no justification to be felt. Apologize. I told my patient how sorry I was he had such an unpleasant experience. It wasn’t my fault, but in commiserating with him, I was able to validate his anger.

Help turn their anger into language. Get them to express in words, rather than in harmful action, just how angry they are. This is often an effective way to help them discharge their anger in a way that feels satisfying. Get angry with them. Get even angrier than they are. Transform yourself from the object of their anger into their partner in feeling the same anger as they.

Though buried deeply, fear was the obvious cause of my patient’s anger, an emotion with which I could far more easily sympathize. As he’d already calmed down by the time he came to see me (he’d satisfactorily discharged a lot of his anger already over the phone), I spent most of my time validating his anger and attempting to address its underlying cause. He never would acknowledge he was afraid, however, which made me worry there would be similar future outbursts (there were), but having fully apprehended its cause, his anger never again intimidated me. He was ultimately diagnosed with lymphoma, endured several cycles of chemotherapy, and was eventually cured. Of his lymphoma, that is.
Mission Statement
To help adults who have a mental illness lead more meaningful, fulfilling and healthy lives by offering resources, education and opportunity.

Value Statement
1. Fellowship Place serves and supports adults in their efforts to overcome the challenges of living with mental illness.
2. Fellowship Place welcomes, accepts and values the contributions of the people it serves, treating them with dignity and respect.
3. Fellowship Place provides a safe environment for the people it serves so that they can challenge themselves and exceed their own expectations.
4. Fellowship Place effectively serves its constituents through staff commitment and expertise.
5. Fellowship Place works to eliminate the stigma associated with mental illness, and it promotes the acceptance and integration of people with mental illness into the broader community.
6. Fellowship Place partners with other organizations to meet the needs of the people it serves.

Please visit us at www.fellowshipplace.org to learn more about the Career Development Program.

Follow Us Online:
facebook.com/FellowshipplaceInc
twitter.com/FellowshipPlace
www.fellowshipplace.org

FELLOWSHIP PLACE
441 Elm Street, New Haven, CT 06511
(203) 401-4227
www.fellowshipplace.org
Services & Supports Include:
- Supported Employment Program

Program Development

Supports Include:
- Pre-vocational Services & Supports

Program

Fellowship Place

Supports & Services Include:
- Community
  - Annual Education Fair open to the public
  - Applying for scholarships
  - Assistance completing FAFSA and disability services on campus
  - Assistance getting in academic orientation
  - Attending campus tours and orientations
  - Ready 101: Academic training on-line with Career
  - Education support group
  - Education programs
  - Literacy training
  - Academic counseling and assessment
  - On-site GED classes

- Employment
  - Community employment workshops on how to get, keep, and maintain employment
  - Job supports
  - Bus passes until the first paycheck
  - Resume writing and skills required for a job
  - Payment for a drivers license or other license
  - On-line Virtual Simmeron Job Interview Training
  - Resume workshop and critique by a community employer
  - Mock interviews with local employers
  - Employee's needs
  - Interview skills and strategies
  - Job matching based on matching clients
  - Skills assessment with Career Ready 101
  - Interview clothes
  - Vocational counseling

- Community
  - Communicate with employers
  - Assistance finding volunteer positions
  - Site of the Computer Center
  - Basic computer class taught by
  - Practice English
  - Rosetta Stone software to learn and
  - On-line GED instruction
  - Have Adult Education instructors
  - On-site GED classes taught by New Haven Adult Education instructors
  - Certification
  - Assistance obtaining Serviceable
  - Employment preparation workshops
  - Service and maintenance
  - On-site and internships in Chelsea, New Haven, and

Fellowship Place

41 Elm Street, New Haven, CT 06511

[caption]
The Taking Initiative Center (TIC) is a safe place for individuals from New Haven who are using drugs, drinking, trying to stop using, or in early recovery from addictions or alcoholism.

- We serve breakfast until 10:00AM and lunch in the afternoon.
- We offer optional groups daily: meditation, plan for the day, recovery and education.
- Three computers are available for client use.
- We have two telephones for making local calls.
- We provide a safe and comfortable space to play games, watch television or educational movies, read, chat, and relax.
- Washer, dryer and a shower may be available upon first visit.
- Monday—Friday we offer rides from Columbus House to TIC at 9 AM and from TIC to select New Haven program sites at 3 PM.
- We will assist you in obtaining social services that may benefit you.
- We are not a treatment center, but we will assist you in finding one if you want.

Your confidentiality is respected and protected.
Life Support

How We Help

A program that combines vocational training, behavioral therapy and help in general, what sets Life Support apart is that all group facilitators have been where you are.

The rationale behind the program is that every individual is responsible for his or own success. Therefore, the nature of our support is to assist with immediate needs while empowering people to recognize their own potential and take responsibility for it.

Examples of Participant Benefits Can Include:

- Assistance w/Childcare Costs  •  Housing/Rental Assistance
- Dream Achievement Planning  •  Scholarships for Vocational Training
- Bus Passes  •  Gift Cards
- Person Specific Needs  •  The Cost of DMV Identification

(203) 626-1JOB
WE CAN HELP!

Your needs or those of a compliant family member may qualify for needed assistance with community services. If you don't know where to turn for help, we are here to assist.

Our goal is to empower individuals to advocate for themselves.

Advocacy
Planning for the Future
Referrals for Care Management
Referrals for Employment Assistance
Options Counseling
Community Resources
Community Consulting

Gateway for:
Community choices is your "one-stop" information source.

Community Choice programs help people with disabilities to advocate for themselves and gain free information and services.

Our mission is to assist individuals and their families with information and advocacy.

Nutrition
Transportation Services
Mental Health/Substance Abuse
Legal Services
In-Home Services
Equipment Assistance
Employment/Training/Housing
Emergency Preparedness
Disability Services
Adult Day Care

Benefits Applications

Your aging and disability information source.

Visit our office:
573-A Campbell Avenue
West Haven, CT 06516
(203) 994-7079
Fax: (203) 994-7079

Helping Each Other Succeed
A Support Group of Community Choice

Helping Each Other Succeed
Community Choice program.
We also run: The Center for Disability Rights.

Helping Each Other Succeed Center for Disability Rights. We also run: The Center for Disability Rights.

Helping Each Other Succeed
Compliance with ADA requirements.

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Helping Each Other Succeed
Compliance with ADA requirements.
Where do you start?

Contact the Bureau of Rehabilitation Services (BRS) office nearest to your home to apply for services. If you are younger than 18 years old, your parent or guardian will have to be involved in the process. You will be asked to provide information about your disability, your education and any work or volunteer opportunities you may have had. When necessary, you may be asked to participate in medical, psychiatric, psychological or other evaluations that will be paid for by BRS.

Talk to a professional

A Vocational Rehabilitation (VR) counselor will explain how our process works and answer any questions you may have. Once you make the decision to apply for services the counselor has up to 60 days to determine if you are eligible.

Our expertise, your plan

If you are eligible for VR services, you will work with a BRS counselor to develop an Individualized Plan for Employment (IPE). Your IPE will identify your vocational goal, what steps are needed to help you achieve your goal and who is responsible for each step. Both you and your counselor will reach an agreement on your IPE services and take actions toward completing each service of the IPE.

BRS @ work

BRS provides individualized services to help you find employment that best matches your interests, values, personality and abilities. Services are provided based on the current job market and availability of funds. All services must be pre-authorized by your BRS counselor.

BRS may provide a full range of services, in any combination, that best fit your needs, including:

- Vocational counseling
- Benefits counseling
- Job search assistance
- School-to-work transition services
- Skills training and career education in college and/or vocational schools
- On-the-job training in business and industry
- Assistive technology services such as adaptive equipment for mobility, communication and work activities
- Vehicle and home modification
- Supported employment services
- Services to assist in restoring or improving a physical and/or mental impairment
- Nursing home transition services
- Help accessing other programs and services

Your counselor will explain when BRS will pay for part or all of a service. We will also help you find other resources including financial aid, medical insurance and your own finances.

Important factors that impact eligibility

- If you receive Supplemental Security Income (SSI) or Social Security Disability Insurance (SSDI), you may be presumed eligible for VR services. Our benefits specialists are here to help you understand how work can affect your benefits.
- Individuals with the most significant disabilities may receive services on a priority basis called the Order of Selection.
- If your disability is not found to be “significant,” you may not be eligible for services. If this occurs, you may be added to a waiting list and be given other potential options for assistance. More help if you need it.

The Client Assistance Program (CAP) can provide advice, advocacy and legal information regarding BRS. CAP is located at: The Office of Protection and Advocacy (P&A) 60-B Weston Street, Hartford, CT 06120 Phone: 1-800-842-7303 (toll-free) or 860-297-4326 (statewide).
Are you Receiving Benefits and Interested in Working?
Check out the...

http://www.ssa.gov/work/receivingbenefits.html

If you are interested in working, the Ticket to Work Program is the key to unlocking vocational rehabilitation, training, job referrals, and other ongoing support and services to help you reach your employment goals. The program is available for people who are between the ages of 18 and 65 and receive Social Security Disability Insurance (SSDI) or Supplemental Security Income (SSI) benefits because they are disabled or blind.

Work Incentive Liaisons (WIL)
Each local Social Security Administration (SSA) office has a Work Incentive Liaison (WIL) who provides advice and information about SSA’s work incentive provisions and employment support programs to individuals with disabilities and outside organizations that serve those with disabilities. Contact your local SSA office for the name and telephone number of this Work Incentive Liaison.

What are the advantages of using the Ticket and Work Incentives?
While you are actively participating in the Ticket to Work program, you can get the help you need to find the job that is right for you and you can safely explore your work options without losing your benefits.

- You can easily return to benefits if you have to stop working (known as “expedited reinstatement of benefits”);
- You can continue to receive healthcare benefits; and
- You will not receive a medical continuing disability review (CDR) while using your Ticket.
APNH is now providing a Medication Treatment Adherence program

For HIV+ clients who are having difficulty with medication compliance, APNH is now offering a program to support medication management and disease education.

- Infectious disease Registered Nurse will provide medication management and assist with medication compliance
- The Program is Client Centered and Compliance Focused
- An experienced RN will meet with clients in office or at the clients preferred setting to provide medication management and/or general disease education
- Services include pharmacy setup, medication reconciliation, support & referrals
- Comprehensive approach to help patients achieve & maintain an undetectable Viral load & optimal health

CONTACT: Mary Giannotti, BSN, RN
AIDS Project New Haven
1302 Chapel St., New Haven, CT 06511
Phone: (475) 441-7033 or (203) 624-0947 ext. 242
Fax: (203) 401-4457
Email: mary.giannotti@apnh.org
MY LIFE, MY HOME, MY CHOICE

PURPOSE OF LEEWAY'S COMMUNITY LIVING MODEL:
To support personalized positive change for individuals living with multiple chronic conditions by integrating health and wellness support/services in the community.

ARE YOU OR SOMEONE YOU KNOW STRUGGLING WITH ALCOHOL/DRUG ADDICTION?

ARE YOU OR SOMEONE YOU KNOW FEELING HOPELESS?

ARE YOU OR SOMEONE YOU KNOW IN NEED OF BEHAVIORAL HEALTH RESOURCES?

RECOVERY COACH CAN BE THE ANSWER...

What is a Recovery Coach?
A Recovery Coach is someone interested in promoting recovery by assisting individuals to identity and overcome barriers to recovery. A Recovery Coach can help individuals find resources to make positive changes in their life, with the environment, health, and personal self. The individual will define their own personal recovery goals and The Recovery Coach lend support.

ROLES OF RECOVERY COACH

A MOTIVATOR, ENCOURAGES, AND CELEBRATES.

Create Wellness Plan with Personal Goals

Trustworthy and Caring

Actively Listener

Friend and Companion

Link to Resources in Community with Personal Goals

Provides Helpful Information and Offers Suggestions

Connect Individuals with Recovery Support

Assist in Problem Solving with Wellness Plan

Please Email or Call: Valencia Cook RC

vcook@leeway.net 203.980.1582
School of Dental Medicine ... care for recipients of DSS Husky plans
263 Farmington Avenue, Farmington, Connecticut 06030 U.S.A.
For information or schedule an appointment please call UConnLink at 800-535-6232
UConnLink on-line: https://appointments.uhc.edu/index.aspx

Hours of Care are generally 8:30 a.m. to 5 p.m., Monday through Friday

Student Clinics offer patients comprehensive dental care in a comfortable environment provided by dental students under the supervision of experienced and licensed clinical faculty. Although the time required to complete treatment in our student clinics is longer than with in a private practice setting, fees are generally less. You will receive an appointment for a brief oral and dental examination to determine your general treatment needs and to make an assessment whether your needs can be met by our student providers. If accepted, you will be assigned to an appropriate clinic for your care.

New patients must first schedule a screening appointment then are registered into the system before scheduled in clinic.
Timeline for scheduling appointments averages 4 – 6 weeks.

Resident Clinics Resident Clinics offer both comprehensive and specialized treatment with care provided by graduate dentists receiving advanced training. Residents provide care under the supervision of experienced and licensed clinical faculty and care will generally take less time than with our student providers, however, the fees are generally higher. You may be referred to one of our residency clinics from our student clinics as deemed appropriate for your specific needs such as in areas of care: Advanced General Dentistry- Comprehensive dental care: restorative, cosmetics, and implant therapy
*Endodontics - Root canal therapy *Orthodontics/ Braces *Oral & Maxillofacial Surgery *Oral & facial surgery, dental implants
Pediatric Dentistry *Children’s dentistry- Connecticut Children’s Medical Center * Burgdorf Dental Clinic Periodontics *Periodontal (gum) disease, dental implants
Prosthodontics *Cosmetic and Reconstructive Dentistry *Veneers, crowns, bridges, implants, dentures

Emergency Dental Care
The University of Connecticut School of Dental Medicine provides emergency dental care for our patients and for the community. Emergency care is available without appointment during regular clinic hours.

If you have questions about emergency care, call UConnLink or 860-679-2325.
If you require emergency dental care after hours, including evenings, weekends, and holidays, care is provided by the School in the John Dempsey Hospital Emergency Department of the University of Connecticut Health Center.
Call UConnLink or 860-679-2588 (Emergency Department) or 860-679-2626 - ask for the dental resident.

http://www.freedentalcare.us/ci/ct-new_haven

New Haven, Connecticut Free Dental Care Clinics

FreeDentalCare is a free website maintained by users like you. Our volunteers work hard to make sure the information on these clinics is up to date and accurate. Please be aware that not all clinics are completely free. Some cities also have a low number of clinics so in many cases we have included nearby clinics in the search results.

If you are aware of any clinics that offer free or low cost services to patients needing dental care, please contact us. Also, if you are the owner of a clinic or work at a clinic that is listed on this website and wish to update our site, please contact us.
City of New Haven
Mayor Toni Harp

What to Expect in a Snow Storm

**Before the Storm:**
- Equipment Prepared
- Pre Treating of surfaces
- Parking Ban may be declared
- "Blue lights" activated as reminder of parking ban

**During the Storm:**
- Crews work to keep a travel lane passable
- Extra focus on arterials / posted snow routes
- Parking Ban Enforcement if declared
- When possible stay home and off the roads to allow the plows to get the work done

**After the Storm:**
- DPW begins pushing snow back to curbs
- Snow must not be blown/shoveled back onto the streets, fines will be issued
- Clearing of sidewalks at city properties
- Residents property owners have 24 hours after storm to remove snow from sidewalks & curb cuts, after which warnings will be issued, and 48 hours before fines incurred

Parking Ban Info

In accordance with Chapter 29 Article IV of the New Haven Code of Ordinances, the mayor in her discretion shall declare a snow emergency when it is in the best interest of public safety, convenience and welfare of the city.

**Zone A** Downtown Area

**Zone B** Posted Snow Emergency Routes Citywide

**Zone C** All Residential Areas

Where do I park?: During a declared parking ban do not park on the odd side of the street. Park at least 25 Feet from fire hydrants, intersections and cross walks. In addition, parking is prohibited on BOTH SIDES of the street Downtown and on All Citywide Posted Snow Emergency Routes.

Designated Parking Areas: Available in many New Haven Public School lots, and for a small fee in downtown parking garages.

La Ciudad de New Haven
Alcaldesa Toni Harp

Qué Esperar durante una Tormenta de Nieve

**Antes de la Tormenta:**
- Equipo está Preparado
- Tratamiento Previo de las superficies
- Prohibición de Estacionamiento puede ser declarada
- "Luces Azules" activadas como avisos de la prohibición

**Durante la Tormenta:**
- El personal trabaja para mantener un carril transitable
- Atención especial en las rutas principales & las de nieve
- La aplicación de la Prohibición de Estacionamiento si hay
- Cuando sea posible, permanecer en la casa y fuera de las carreteras para permitir que los quitanieves operar

**Después de la Tormenta:**
- DPW empuja la nieve a los bordillos
- La nieve NO debe ser volada / pala de vuelta en las carreteras, las multas serán emitidas
- La limpieza de las aceras en las propiedades de la ciudad
- Los residentes / propietarios tienen 24 horas después de la tormenta para quitar la nieve de las aceras & los cortes de bordillo, después de que los avisos seran emitidas, y 48 horas antes de incurrir las multas

Manténgase Informado

Recibe los Avisos de Emergencias de New Haven sobre las prohibiciones de estacionamiento y los barrios de las calles. Inscríbete aquí:
www.newhavenct.gov/alerts

Olvidé mover mi carro y fue remolcado, ¿cómo lo encuentro?
Llame al número no emergencia de la policía: 203-946-6316
o visite Newhaven.rmpay.com
Ingresé su número de placa y haga clic en "Notes" en la citación por emergencia de nieve

¿No le llegó la actualización? Llame al: 203-946-SNOW(7669)
Warning Signs of Identity Theft
Steps you can take should Identity Theft happen to you

What Do Thieves Do With Your Information?

Once identity thieves have your personal information, they can drain your bank account, run up charges on your credit cards, open new utility accounts, or get medical treatment on your health insurance. An identity thief can file a tax refund in your name and get your refund. In some extreme cases, a thief might even give your name to the police during an arrest.

Clues That Someone Has Stolen Your Information:

- You see withdrawals from your bank account that you can't explain.
- You don't get your bills or other mail.
- Merchants refuse your checks.
- Debt collectors call you about debts that aren't yours.
- You find unfamiliar accounts or charges on your credit report.
- Medical providers bill you for services you didn't use.
- Your health plan rejects your legitimate medical claim because the records show you've reached your benefits limit.
- A health plan won't cover you because your medical records show a condition you don't have.
- The IRS notifies you that more than one tax return was filed in your name, or that you have income from an employer you don't work for.
- You get notice that your information was compromised by a data breach at a company where you do business or have an account.

If your wallet, Social Security number, or other personal information is lost or stolen, there are steps you can take to help protect yourself from identity theft.

When Information Is Lost or Exposed

Did you recently get a notice that says your personal information was exposed in a data breach? Did you lose your wallet? Or learn that an online account was hacked? Depending on what information was lost, there are steps you can take to help protect yourself from identity theft.

Step 1: Call the companies where you know fraud occurred.

- Call the fraud department. Explain that someone stole your identity.
- Ask them to close or freeze the accounts. Then, no one can add new charges unless you agree.
- Change logins, passwords and PINS for your accounts.
- You might have to contact these companies again after you have an Identity Theft Report.

Step 2: Place a fraud alert and get your credit report

Contact one of the three credit bureaus. That company must tell the other two.

Equifax.com/CreditReportAssistance 1-888-766-0008
Experian.com/fraudalert 1-888-397-3742
TransUnion.com/fraud 1-800-680-7289

A fraud alert is free. It will make it harder for someone to open new accounts in your name.

You'll get a letter from each credit bureau. It will confirm that they placed a fraud alert on your file.

Get your free credit report right away. Go to annualcreditreport.com or call 1-877-322-8282.

Did you already order your free annual reports this year? If so, you can pay to get your report immediately. Or follow the instructions in each fraud alert confirmation letter to get a free report, but it might take longer.

Review your reports. Make note of any account or transaction you don't recognize. This will help you report the theft to the FTC and the police.


Call 1-877-438-4338 to make your report. Give as many details as you can. (There is a complaint form online.) Based on the information you provide, the FTC will create your Identity Theft Affidavit. You'll need this to complete other steps. If you use the website to make your report, print and save your FTC Identity Theft Affidavit immediately. Once you leave the page, you won't be able to get your affidavit.

Do you need to update your affidavit? Call 1-877-438-4338.

Step 4: File a report with your local police department.

Go to your local police office with:

- a copy of your FTC Identity Theft Affidavit
- a government-issued ID with a photo
- proof of your address (mortgage statement, rental agreement, or utilities bill)
- any other proof you have of the theft (bills, IRS notices, etc.)

FTC's Memo to Law Enforcement [PDF] may be found at:

Tell the police someone stole your identity and you need to file a report. If they are reluctant, show them the FTC's Memo to Law Enforcement.

Ask for a copy of the police report. You'll need this to complete other steps.

Create your Identity Theft Report by combining your FTC Identity Theft Affidavit with your police report.


Your identity theft report proves to businesses that someone stole your identity. It also guarantees you certain rights.

What To Do Next: Take a deep breath and begin to repair the damage.

Close new accounts opened in your name.

Now that you have an Identity Theft Report, call the fraud department of each business where an account was opened. Explain that someone stole your identity. Ask the business to close the account.

Ask the business to send you a letter confirming that:

- the fraudulent account isn't yours
- you aren't liable for it
- it was removed from your credit report

Keep this letter. Use it if the account appears on your credit report later on.

Write down who you contacted and when. The business may require you to send them a copy of your Identity Theft Report or complete a special dispute form. This sample letter can help.

Identity Theft Dispute Letter to a Company (for a new account)

This sample letter (which follows) will help you dispute and close a fraudulent account that was opened in your name. The text in [brackets] indicates where you must customize the letter.
CUT OUT ADDED SUGARS

Added sugars are sugars added to foods and beverages when they're processed or prepared. Consuming too much may make you sick and may even shorten your life.

THE AMERICAN HEART ASSOCIATION RECOMMENDED DAILY LIMIT FOR ADDED SUGARS:

**WOMEN**
- 6 TEASPOONS
- 100 CALORIES
- OR LESS

**MEN**
- 9 TEASPOONS
- 150 CALORIES
- OR LESS

WHERE DO ADDED SUGARS COME FROM?

- DECEPTIVE DRINKS
  - Flavored Milk
  - Sports & Energy Drinks
  - Sugary Soda & Tea
  - Sweetened Juice

- UNBALANCED BREAKFASTS
  - Breakfast Cereal
  - Granola
  - Sugary Juice

- SWEET, SWEET SYRUPS
  - Coffee Flavors
  - Drink Mixers
  - Jelly & Jam
  - Pancake Syrup

- ICE-COLD CANDY
  - Ice Cream & Gelato
  - Frozen Yogurt
  - High-Fructose Pancakes
  - Sherbet & Sorbet

- BEWITCHING BAKED GOODS
  - Bread & Pastries
  - Cookies & Cakes
  - Donuts
  - Flavored Bagels

EASY WAYS TO AVOID THEM:
- Check nutrition facts label and ingredients
- Choose simple foods over heavily processed ones
- Limit sweets and sugary beverages
- Rinse canned fruits if they are canned in syrup

**AMERICANS NINE out of 10 CONSUME TOO MUCH SODIUM**

On average, American adults eat more than 3,400 milligrams of sodium daily – more than double the American Heart Association's recommended limit of 1,500 milligrams.

WHERE does the sodium we eat come from?

- 25% comes from restaurants*
- 65% comes from food bought in retail stores*
- 10% comes from home cooking & at the table*

Choose lower-sodium foods and cook at home more often.

Look for the Heart-Check mark to find products that can help you make smarter choices about the foods you eat.

Check the Nutrition Facts label for the amount of sodium per serving AND the number of servings per container.

Read food labels. Assorted brands of the same food often have different sodium amounts.

Excess sodium increases a person's risk for HIGH BLOOD PRESSURE, which can lead to heart disease and stroke.
Resources to Help You Quit Smoking
1-800-Quit-Now

The CT Quit line is a free telephone service that offers counseling and information to help you quit smoking. The Quit Line can answer your questions and give you support to stop smoking. A trained Quit Coach will help you create your own Quit Plan. You will also get Quit Guides that are full of tips and information to help you stay on track.

Worried About Cravings?

Your Quit Coach will help you decide if the nicotine patch, nicotine gum, or other medication will work for you.

Your Quit Coach can refer you to programs in New Haven that can help you stop smoking.

The CT Quit line is open 7 days a week from 8:00 A.M. to 3:00 P.M.

English and Spanish speaking coaches are available.

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Programs to help you quit smoking:

Fair Haven Community
Health Clinic, Inc.
374 Grand Avenue
New Haven, CT 06513
(203) 777-7411

Yale-New Haven Hospital
St, Raphael's & York Street
1450 Chapel Street
New Haven, CT 06511
(203) 789-4146

Yale School of Medicine
50 York Street
New Haven, CT 06511
(203) 974-7588

Websites to help you quit Smoking:

Department of Public Health
www.quitnow.net/connecticut

New England Lung Association
www.ffsonline.org

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Did you know?

Medicaid now pay for nicotine patches, nicotine gum, medication and counseling to help you quit smoking.
Top Ten Bed Bugs Tips

1. Make sure you really have bed bugs, not fleas, ticks or some other insect. You can compare your insect to the pictures on our bed bug Web page or show it to your local extension agent.

2. Don't panic! Eliminating bed bugs is difficult, but it's not impossible. Don't throw out all of your things because most of them can be treated and saved. Throwing stuff out is expensive, may spread the bed bugs and could cause more stress.

3. Think through your treatment options – Don't immediately reach for the spray can. Try other things first. Integrated pest management (IPM) techniques may reduce the number of bed bugs and limit your contact with pesticides. If pesticides are needed, always follow label directions or hire a professional. There is help available to learn about treatment options.

4. Reduce the number of hiding places – Clean up the clutter. A cluttered home provides more places for bed bugs to hide and makes locating and treating them harder. If bed bugs are in your mattress, using special bed bug covers (encasements) on your mattress and box springs makes it harder for bed bugs to get to you while you sleep. Leave the encasements on for a year. Be sure to buy a product that has been tested for bed bugs and is strong enough to last for the full year without tearing.

5. Regularly wash and heat-dry your bed sheets, blankets, bedspreads and any clothing that touches the floor. This reduces the number of bed bugs. Bed bugs and their eggs can hide in laundry containers/hampers, so clean them when you do the laundry.

6. Don't rely on do-it-yourself freezing as a reliable method for bed bug control. While freezing can kill bed bugs, temperatures must remain very low for a long time. Home freezers are usually not cold enough to kill bed bugs. Putting things outside in freezing temperatures can kill bed bugs, but it can take several days when the temperature is 0° F and almost a week when the temperature is 20° F.

7. Use heat to kill bed bugs, but be very careful. Raising the indoor temperature with the thermostat or space heaters won't do the job. Special equipment and very high temperatures are necessary for successful heat treatment. Black plastic bags in the sun might work to kill bed bugs in luggage or small items, if the contents become hot enough (about 110° F for at least 3 hours).

8. Don't pass your bed bugs on to others. Bed bugs are good hitchhikers. If you throw out a mattress or furniture that has bed bugs in it, you should slash or in some way destroy it so that no one else takes it and gets bed bugs.

9. Reduce the number of bed bugs to reduce bites. Thorough vacuuming can get rid of some of your bed bugs. Carefully vacuum rugs, floors, upholstered furniture, bed frames, under beds, around bed legs, and all cracks and crevices around the room. Change the bag after each use so the bed bugs can't escape. Place the used bag in a tightly sealed plastic bag and in an outside garbage bin.

10. Turn to the professionals, if needed. Hiring an experienced, responsible pest control professional can increase your chance of success in getting rid of bed bugs. If you hire an expert, be sure it's a company with a good reputation and request that it use an IPM approach. Contact your state pesticide agency for guidance about hiring professional pest control companies.

August 28, 2012
EPA 735-F-12-001

For more information, visit www.epa.gov/pesticides/bedbugs/
REDUCED FEE LEGAL SERVICES
from the New Haven County Bar Association

ARE YOU:
Seeking a divorce, modification of child support, or custody?

IS YOUR:
Landlord trying to evict you, refusing to fix things, or unwilling to give back your security deposit?

WERE YOU:
Arrested for DUI, speeding or other traffic related violations, or a criminal matter?

HAVE YOU:
Been denied unemployment compensation?

DO YOU:
Have a claim, or have you been sued for, an amount less than $5,000?

Maybe the Modest Means Attorney Referral Program can help.

Call (203) 562-0162

More information and a financial eligibility application can be found at www.newhavenbar.org/lrs.php.
Free Breakfast Café

ALL ARE WELCOME

Breakfast: 7:30AM-9:30AM
Community Time: 9:30AM-11:00AM
Monday to Friday

Corner of Olive and Chapel Streets (57 Olive St.)
The Episcopal Church of St. Paul & St. James

Sponsored by Liberty Community Services
<table>
<thead>
<tr>
<th>Time</th>
<th>Program</th>
<th>Activity</th>
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<tbody>
<tr>
<td>10:00 AM</td>
<td>Southwest Clinic</td>
<td>Checkup services only</td>
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<tr>
<td>11:00 AM</td>
<td>Southwest Clinic</td>
<td>Checkup services only</td>
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<td>1:00 PM</td>
<td>Southwest Clinic</td>
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<td>2:00 PM</td>
<td>Southwest Clinic</td>
<td>Checkup services only</td>
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<td>3:00 PM</td>
<td>Southwest Clinic</td>
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<td>4:00 PM</td>
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<td>5:00 PM</td>
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<td>8:00 PM</td>
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<tr>
<td>9:00 PM</td>
<td>Southwest Clinic</td>
<td>Checkup services only</td>
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New Haven Soup Kitchen List

- Sun: New Haven Soup Kitchen
- Mon: New Haven Soup Kitchen
- Tue: New Haven Soup Kitchen
- Wed: New Haven Soup Kitchen
- Thu: New Haven Soup Kitchen
- Fri: New Haven Soup Kitchen
- Sat: New Haven Soup Kitchen
<table>
<thead>
<tr>
<th>Name &amp; Address</th>
<th>Hours</th>
<th>Process to Apply</th>
<th>Area Served</th>
<th>What you will need – other information</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>The Beacon on the Hill</strong>&lt;br&gt;634 Jones Hill Road&lt;br&gt;West Haven, CT 06516</td>
<td>Monday thru Saturday&lt;br&gt;9:30 a.m. – 11:30 a.m.</td>
<td>Walk-In</td>
<td>Greater New Haven</td>
<td>There is a $5.00 annual fee.&lt;br&gt;Shop once a month, bring a box or bag.</td>
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<tr>
<td><strong>Cedes Christian Church</strong>&lt;br&gt;(203) 785-8091&lt;br&gt;104 Fairmont Avenue&lt;br&gt;New Haven, CT 06513</td>
<td>Wednesday&lt;br&gt;1:00 p.m. – 2:30 p.m.</td>
<td>Walk-In</td>
<td>Greater New Haven</td>
<td>No Restrictions / requirements</td>
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<tr>
<td><strong>Christian Community Action</strong>&lt;br&gt;(203) 777-7848&lt;br&gt;166-168 Davenport Ave&lt;br&gt;Fax: (203) 777-7923&lt;br&gt;New Haven, CT 06519</td>
<td>Monday – Friday&lt;br&gt;9:00 a.m. – 4:30 p.m.</td>
<td>Walk-In</td>
<td>Greater New Haven</td>
<td>No restrictions</td>
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<tr>
<td><strong>Glorified Deliverance Church</strong>&lt;br&gt;(203) 624-4175&lt;br&gt;604 Dixwell Avenue&lt;br&gt;New Haven, CT 06511</td>
<td>2nd &amp; 4th Saturday&lt;br&gt;Noon – 2:00 p.m.</td>
<td>Walk-In</td>
<td>Greater New Haven</td>
<td>Need Photo Identification</td>
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<tr>
<td><strong>Harbor Health Services</strong>&lt;br&gt;(203) 483-2643&lt;br&gt;30 Harrison Avenue&lt;br&gt;Fax (203) 483-2659&lt;br&gt;Branford, CT 06405</td>
<td>Monday thru Thursday&lt;br&gt;9:30 a.m. – 2:00 p.m.&lt;br&gt;Friday 9:30 am– 1:00&lt;br&gt;Sat. 11 a.m. – 1:00- p.m.</td>
<td>Walk-In</td>
<td>Greater New Haven</td>
<td>There is a $10.00 annual fee. Shop twice a month - allowed 10 pieces of clothing and dishes, pots and pans (if available) each visit.</td>
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<tr>
<td><strong>Loaves &amp; Fishes Food Pantry</strong>&lt;br&gt;St. Paul's &amp; St. James Episcopal Church&lt;br&gt;57 Olive Street, New Haven, CT 06511&lt;br&gt;(203) 562-2143 Fax: (203) 562-0408</td>
<td>First (1st) &amp; Third (3rd)&lt;br&gt;Saturday&lt;br&gt;9:15 a.m.–10:30 a.m</td>
<td>Walk-In</td>
<td>Greater New Haven</td>
<td>Need Photo Identification&lt;br&gt;Spanish speaking</td>
</tr>
<tr>
<td><strong>St. Luke's Episcopal Church</strong>&lt;br&gt;(203) 865-0141&lt;br&gt;111 Whalley Avenue&lt;br&gt;New Haven, CT 06511</td>
<td>Wednesday's &amp; Friday's&lt;br&gt;10:00 a.m–12:00p.m.</td>
<td>Walk-In</td>
<td>Greater New Haven</td>
<td>No restrictions / requirements</td>
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<tr>
<td><strong>Trinity Temple Church</strong>&lt;br&gt;(203) 776-8179&lt;br&gt;Breakfast Program&lt;br&gt;285 Dixwell Avenue&lt;br&gt;New Haven, CT 06511</td>
<td>Every Thursday&lt;br&gt;&amp; Third Saturday&lt;br&gt;9:00 a.m.- 10:30 a.m.</td>
<td>CALL FOR APPOINTMENT</td>
<td>Greater New Haven</td>
<td>No requirements / restrictions</td>
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<tr>
<td><strong>Varick A.M.E. Zion Church</strong>&lt;br&gt;(203) 624-6245&lt;br&gt;242 Dixwell Avenue&lt;br&gt;New Haven, CT 06511</td>
<td>Monday's&lt;br&gt;6:00 p.m. 7:00 p.m.</td>
<td>Clothing provided during soup kitchen hours</td>
<td>Greater New Haven</td>
<td>No requirements / restrictions</td>
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*Last updated 4-2-11. Information may have changed – check with agency on current policies.*
**New Haven Mobile Pantry List**

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<td>West Rock Author's Academy School</td>
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<td>Storehouse Project- Valley Street</td>
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<td>Storehouse Project- McConaughy Terrace</td>
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<td>Storehouse Project- Bella Vista Housing</td>
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<td>Storehouse Project- Gateway Community College</td>
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<td>Storehouse Project- Southern Connecticut State University</td>
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<td>9-10 AM/ 1st of the month- open to all</td>
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<td>5-6 PM/ 3rd of the month</td>
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<td>12:30-1:45 PM/ 1st &amp; 3rd of the month</td>
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<td>10-11:30 AM/ 2nd of the month</td>
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**New Haven Police Substation Pantry List**

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<td>Breakthrough Church &amp; Life Kingdom Ministries</td>
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_Last Updated June 7, 2018_
# A Guide to Recycling

Connecticut now has a universal list of what belongs in your recycling bin and what doesn’t. All items should be **empty, rinsed, clean** and **open**. Do not shred, box, bag or bundle. To learn more, go to RecycleCT.com

## What’s IN?

- Cardboard & boxboard
- Food & beverage cartons
- Junk mail
- Magazines & newspaper inserts
- Newspint
- Office paper
- Pizza boxes
- Beverage bottles & jars
- Food bottles & jars
- Aerosol containers (food grade only)
- Aluminum foil
- Cans & bottles
- Foil containers
- Metal lids from cans & bottles
- Plastic bottles (with or without caps attached)
- Plastic containers, tubs & lids
- Plastic one-use cups (no lids, no straws)

## What’s OUT?

- Gift wrap & gift bags
- Ice cream containers
- Paper cups (hot & cold)
- Shredded paper
- Take-out food containers
- Tissue paper
- Ceramic mugs & plates
- Drinking glasses
- Aerosol containers (deodorizers, cleaners, pesticides, etc.)
- Foil tops from yogurt containers
- Paint cans
- Pots & pans
- Small pieces of scrap metal
- Spiral wound containers
- Loose bottle caps
- Plastic bags & wrap
- Plastic plates, bowls & utensils
- Prescription bottles
- Single-use coffee containers
- Styrofoam cups, containers & packaging peanuts
- Water filters