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<b>TO:</b>	All Permit Holders and Event Organizers
<b>CC:</b>	Permitting & Reservation Staff
<b>FROM:</b>	Rebecca Bombero, Deputy CAO
<b>DATE:</b>	September 19, 2020
<b>RE:</b>	<b>COVID-19 &amp; City of New Haven Events and Permit Guidelines and Cancelations</b>

On March 10th Governor issued a **Civil Preparedness and Public Health Emergency Declaration**, which was extended on September 1<sup>st</sup> to last until February 9, 2021 unless earlier terminated.

In the past weeks we have seen an uptick in cases throughout the state including small surges in Danbury and East Windsor. The potential for a fall surge remains high. As such the City will continue reviewing permits in accordance with the current sector guidance and local health conditions. **At this time all permits for High Impact Sports have been canceled.**

On a go-forward basis, the state sector guidance shall be the maximum flexibility allowed at any given time. As we continue to monitor the relevant health indicators the City may again revoke permits at any time in the interest of public health and public safety.

The following orders remain in effect as extended by Executive Order 9A and shall be in place until November 9, 2020:

<b>Order or Sector Guidance</b>	<b>Establishes</b>
<a href="#">Governor's Executive order 7ZZ</a>	Codifies <a href="#">Phase 2</a> reopening thresholds for gatherings. Phase 2 guidance for June 17 <sup>th</sup> sets thresholds to 25 for indoor and 100 for outdoor gatherings.
<a href="#">Sector Guidance</a>	Outdoor organized public gatherings up to 500 people with 15 feet of space in a blanket to blanket setup.
<a href="#">Outdoor Events</a>	Establishes the sector rules.
<a href="#">Sports</a>	Categorizes sports by level of risk.
<a href="#">Governor's Executive order 9B</a>	Establishes \$500 fine for organizers and \$250 fine for attendees of events that violate EO 7ZZ

Additionally, the New Haven Department of Health, in the interest of Public Health and under the powers granted by the public health emergency and state statute, has updated guidance as it relates to sports. The City will now permit only low impact sports, moderate impact sports that have implemented the necessary health and safety precautions and only will permit conditioning for high impact sports.

<https://www.newhavenct.gov/civicaX/filebank/blobload.aspx?blobid=38053>

## NEW APPLICANTS

Events and gatherings that meet the criteria as established in the above orders and/or any subsequent sector guidance may apply for a permit which shall include a narrative to demonstrate compliance including:

- a plan for registration or a sign-in component to track participants;
- a plan for sanitation/cleanliness to prevent the spread of germs;
- a plan to make available face coverings for those who do not have them;
- and efforts to ensure social distancing
- Compliance with [NFHS](#) recommendations for sports

Please allow at least two weeks to review your application. As we continue to monitor the relevant health indicators the City may again revoke permits in the interest of public health and public safety.

We understand that for large scale events a considerable amount of time, planning and expenditures occur. As guidance is updated frequently, we recommend that you visit the CDC guidance as it relates to planning an event <https://www.cdc.gov/coronavirus/2019-ncov/community/large-events/index.html> and;

- 1) Evaluate your planning needs and determine how far prior to your event you need to make a decision on whether to hold your event and communicate that date to the City so that we can offer you guidance as appropriate based upon the current public health and sector guidance.
- 2) Start gathering participant data, develop communication protocols and establish plans to help mitigate any potential impacts on the event.
- 3) Please be aware that based upon CDC guidance and the current conditions, more requirements may be imposed for events going forward, which may include those recommendations in the CDC guidance, including, but not limited to, additional hand washing stations, cleaning protocols and increased police and fire/EMS requirements.

For canceled events please contact the City Staff you have been working with on your permit/reservation to select a new date or request a credit for your permit costs. Please note, as we have introduced social distancing and Stay Home, Stay Safe protocols into city government we have a reduced in-person workforce and many employees are working remotely. Please be patient as replies may be delayed as result.

For questions or reviews please contact:  
Rebecca Bombero, Deputy Chief Administrative Officer  
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