

10. Notification and Academy Instructions

For each Academy class, the New Haven Board of Police Commissioners meets to give fiscal approval based on the number of positions available. Candidates are then notified by telephone and/or mail that they have been accepted as students in the next New Haven Police Academy class.

11. New Haven Police Academy

Finally, students are instructed to come to the Academy at 710 Sherman Parkway and obtain their New Haven Police Academy Student Congratulations and Instruction Pack, etc. This packet contains a reading and writing assignment to be submitted on the first day of class. It also contains detailed information about the Academy standards, rules, regulations and some additional pre-Academy reading. Generally, Academy classes are held weekdays from 8:00am – 4:00 pm or 9:00am -5:00pm for approximately 6 months. Physical Training classes are generally held in the morning before other classes. Students who successfully meet academic, physical and suitability (character) standards graduate and proceed to the Department's 12-week Field Training Program.

It is the policy of the City of New Haven to promote the realization of equal opportunity through the adoption of specific practices to ensure that employment is equally available without discrimination on the basis of race, age, color, religion, gender, disability, national origin, political affiliation or sexual orientation.

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How to Become a New Haven Police Officer

1. ELIGIBILITY AND QUALIFICATIONS
2. APPLICATION PERIOD
3. AGILITY TESTING
4. CIVIL SERVICE TEST(WRITTEN EXAM)
5. ORAL INTERVIEW
6. RECORD CHECK AND BACKGROUND INVESTIGATION
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10. NOTIFICATION AND ACADEMY INSTRUCTIONS
11. NEW HAVEN POLICE ACADEMY

*Overview of a typical application and selection process.

Please note that each Recruitment Outreach campaign, as well as details of the entire application and selection process, may vary. This brochure is meant to provide applicants with a general outline of the hiring process. The New Haven Police Department reserves the right, within state statute, to make changes in the details and sequence of steps noted.

1. Eligibility and Qualifications

According to Connecticut State Statute and New Haven Police Department guidelines, to be considered for the position of New Haven Police Officer applicants must meet the following minimum requirements:

- Must be 21-years old by application submission date. There is no upper age limit
- Must have a high school diploma or GED, although additional education and work experience are preferred.
- Must have good written and verbal communication skills in English.
- Must be a born or naturalized U.S. citizen.
- Must not have any felony convictions. Must not have Class A or B misdemeanor convictions, including convictions involving domestic violence situations.
- Must possess a valid driver's license to apply and a valid Connecticut license upon graduation from the Police Academy.
- Must reside within 20 miles of New Haven after graduation from the Academy.

2. Application Period

Application will be available online only at policeapp.com A Recruitment Outreach Team member may be reached at 203-946.7636 or 203.946.6309 Monday through Friday between 8:00 a.m. and 4:00 p.m. to answer any questions. Applicants are strongly urged not to wait until the last minute to submit applications online. Applications will not be accepted after the deadline submission date.

3. Agility Testing

The selection of the police officers in Connecticut is governed by standards set by the State's Police Officers Standard and Training Council. (POSTC) Post requires that all applicants meet a set of physical agility standards, some of which are gender and age-specific. They may include sit-ups, push-ups, demonstration of flexibility (sit and reach) and a 1.5 mile run among other criterion. Typically, the POST-mandated Physical Agility Test eliminates a large number of candidates. Instructors are available to answer questions and provide guidance to applicants before the agility exam.

MALES

AGE	1Minute of Sit Ups	Sit/Reach Straight	1Minute of Push Ups	1.5 Mile Run 40%
20-29	38	16 ½ in	29	12:38
30-39	35	15 ½ in	24	12:58
40-49	29	14 ½ in	18	13:50
50-59	24	13 ¼ in	13	15:06

FEMALES

AGE	1Minute Of Sit Ups	Sit/Reach Straight	1Minute of Push Ups	1.5 Mile Run 40%
20-29	32	19 ¼ in	15	14:50
30-39	25	18 ¼ in	11	15:43
40-49	20	17 ¼ in	9	16:31
50-59	14	16 ¾ in	7	18:18

Once the agility, written and oral exams are completed and each has been successfully passed. The Department then selects candidates for the background pool. Candidates are advised that there may be two or three times as many candidates who pass the physical agility test than can be considered in the background investigation stage. All completed applications are retained and candidates not placed in the first background pool may be considered for subsequent pools while the Civil Service list remains active.

4. Civil Service Test

The written Civil Service Examination is scored on a pass/fail basis. A candidate must receive a score of 70 to pass the written portion of the exam. This Civil Service list remains active for at least one but no more than two years from the date of certification.

5. Oral Interview and Fingerprinting

Candidates who have satisfactorily completed both the physical agility test and written exam are then scheduled for an Oral Interview. Interviews are conducted by a panel usually consisting of law enforcement members. Interpersonal and communications skills, both of which are crucial to community policing agencies such as the NHPD, are evaluated at this step.

6. Record Check and Background Investigation

Criminal, credit and motor vehicle Record Checks are conducted on candidates selected for the background pool, during the application and Academy time frame as well as other periods. New Haven police officers also perform a comprehensive Background Investigation of each candidate including personal, educational and employment history. Former employers, teachers, neighbors, friends and relatives may be contacted. Following background investigations, the most suitable candidates are selected to continue with the process.

7. Polygraph Test

After a conditional offer of employment is made, candidates are scheduled to take a polygraph (lie-detector) examination. Because the position of police officer is one of high public trust, the state requires that all Departments take into consideration both the propensity of candidates to be truthful and the substance of information disclosed during this test.

8. Psychological Exam

The Department administers a series of standard, validated written psychological test and a licensed psychologist or psychiatrist interviews each candidate. The psychologist or psychiatrist provides a written opinion of his or her overall psychological profile, especially as it relates to his or her ability to be a police officer.

9. Medical Exam/Drug Test

Candidates are given a physical examination (which includes drug testing for controlled substances) and must receive medical clearance stating that they are physically fit to perform the duties described in the police officer job description.